

**REDLANDS BRIDGE CLUB (Inc.)**

**PROVISIONAL MINUTES OF COMMITTEE OF MANAGEMENT MEETING**

**MONDAY 14 August 2017**

**OPENED:** At 9.30 am. Doug declared that a quorum was present and opened the meeting.

**PRESENT:** Doug Sands (Chairman), Neil Casey, Mike Souter, Molly O'Donohue, Ben Engeman, Barbara Flynn, Pauline Curtis, Judi Hutchinson, Carradine Lucas, Paul Elkington

**MINUTES OF PREVIOUS MEETING held 10 July, 2017:** Moved by Ben, seconded by Carradine that the Minutes printed for committee members are a correct record of the meeting.  
Carried

**BUSINESS ARISING FROM THE MINUTES:**

1. **Publication of Revised Club Rules on RBC website:** The revised Club rules and Constitution are yet to be placed on the RBC web site. DOUG
2. **Paper Copies of Amendments:** Molly to arrange for the amendments to the Constitution and By-laws to be printed on A5 sheets for insertion into the printed club rules MOLLY
3. **First Aid Training:** The first aid training with Australia First for eight persons at \$117 PER PERSON(seven paid by the Club) was endorsed. Ben to provide the list BEN
4. **Dealing Machine:** New software Windows drivers have been updated. A trial will be held today CARRADINE
5. **2017 Auditor:** It was moved that the club would use Sheryl Gardner as the new auditor. The recommendation needs to be approved at a general meeting which is to be held on 4 Sept, 2017. . . Doug to organise and advertise. Moved by Neil and seconded by Carradine, carried DOUG
6. **Fire Safety:** Emergency lights have been installed
7. **Air Conditioner:** Air conditioner will be left at 23 degree year round.
8. **Table Covers** Molly to come up with a recommendation into the replacement of covers MOLLY
9. **Council Lease Matter;** Doug and Paul to discuss outstanding matters with Redlands Council (expiry of lease, rental payment, alcohol issue) DOUG
10. **New Front Door Key:** Proceed with the new lock proposal on 4 September 2017, with necessary additional keys Molly moved and Carradine seconded. Passed
11. **Mentors**—Molly to continue as the Club's mentor coordinator. This is to be coordinated with Deirdre
12. **Absentee Contact Person**—Committee members to be conscious of missing members and mention to Bev Tucker if a card is necessary.
13. **Bridgemates:** Carradine reported on her investigations with a recommendation to stay with the current Bridgemate system at present.

**CORRESPONDENCE:** The attached list of correspondence was presented to the meeting. Moved by Molly and seconded by Pauline and carried

**BUSINESS ARISING FROM CORRESPONDENCE:**

- Anne’s lesson moved forward by 15 minutes
- Doug to review the Building and Contents insurance policy
- Complaint on slow play was tabled and will be acknowledged by Molly . The meeting will send this issue to Director Meeting . Doug to remind of the three minute rule at each session.

**TREASURERS REPORT:** Neil presented the attached report and moved its acceptance. This was seconded by Mike and carried.

**CONGRESS REPORT:** Congress report was presented by Molly . Liz is not available as a caterer for 24 September Congress. MOLLY

**DEALER’S AND MASTERPOINT REPORT.** Report was presented and its acceptance moved by Carradine. This was seconded by Neil and carried.

**DIRECTORS REPORT:** No report was received

**EDUCATION REPORT:** Ron Klinger is coming to the club on 12 September. \$20 per head to attend

It was noted that people at the Thursday afternoon are helping players.  
Molly to talk to Anne to resolve the issue. MOLLY

Mike to mention the tip of the week at Tuesday session MIKE

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any other WH&S and Maintenance Items other than hinges needing to be oiled on toilet doors and front door and external lights. MIKE

External lights to be changed to sensor lights for  
Wednesday night and general security MIKE

**NEW MEMBERS:** The nomination of Jan Peacock, Richard Peacock, Linda Mackay and Ewen Matheson as a new members was moved by Carradine and seconded by Mike . Carried.

**GENERAL BUSINESS:**

- 1. Melbourne Cup:** Event to start at 9.00 and same prices as last year. MOLLY
- 2. Christmas Party:** Same company to be used to cater for the party with volunteers helping to serve if required and Bridge to commence at 1.30 pm Carried MOLLY
- 3. GRANT PROPOSAL** We are entitled to submit an application for a grant for \$2000 - \$20,000 which must be made by mid Sept. Molly to apply for new Bridgemates .  
Carried MOLLY
- 4. Car Park** A suggestion for an upgrade into a sealed carpark of the area north of the existing roundabout will be mentioned to Paul Golle at the Club’s meeting with Council. DOUG

**Next Meeting:** 4 September 2017, 9.30 am

**CLOSE:**                    There being no further business, the meeting closed at 11.05 am

Confirmed:

Chairman:..... Date.....