

REDLANDS BRIDGE CLUB (Inc.)
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY, 16 APRIL, 2018

OPENED: At 9.30 am Mike declared that a quorum was present and opened the meeting.

PRESENT: Mike Souter (Chairman), Neil Casey, Daniel Chua, Pauline Curtis, Carradine Lucas, Chris Mayfield, Molly O'Donohue, Doug Sands

APOLOGIES: Paul Elkington, Ann Shotter

MINUTES OF PREVIOUS MEETING held on 19 March, 2018: Moved Molly, seconded Carradine, that the Minutes of the previous meeting as emailed on 20 March 2018 are a correct record of the meeting. Carried

BUSINESS ARISING FROM THE PREVIOUS MINUTES

1. **Defibrillator:** Committee previously decided that CPR training as well AED training is required. Doug advised that both Council and the state government offer grants. Doug to check with St Johns what unit it recommends. DOUG
2. **Application for Restricted Liquor Permit:** Doug to lodge the application after the required constitution changes are approved by the Office of Fair Trading. DOUG
3. **Television/Projector Setup:** Mike to arrange with Darryl Lock to replace the bulb in projector and get it working for television connection. MIKE
4. **Electricity Review:** Committee previously decided to arrange a review of our electricity consumption before making a decision on the fluorescent light replacement with LEDs. Doug to obtain two quotes from electrical consultants. DOUG
5. **Bikeway Signage:** Council has agreed to upgrade the signage at the bikeway crossing. RE-LIST
6. **2019 Congress Dates:** Molly to advise QBA of our congress dates for 2019. MOLLY
7. **Actions from AGM:** Doug to: arrange amendments to master constitution and place it on the club's website; issue list of constitution amendments; advise new committee to Council and QBA. DOUG
8. **Annual Levies:** Notice to be placed in the Trumpit that levy renewal notices will be issued on 31 October this year with payment due by 31 December with explanation that we are seeking to issue the membership booklet earlier. PAULINE
9. **Volunteer List:** Ann Shotter to take over Social Coordinator from Molly. Molly to take over office/kitchen supplies purchaser from Ben while the position is advertised. Mike to ask Ben whether he is willing to remain as Community Publicist. MIKE
10. **Anzac Day:** Pauline to arrange Anzac biscuits for Wednesday 25 April. PAULINE
11. **Bridge for Brains:** B4B to be held on Friday 4 May. \$10 table fee and ask for gold coin donation. Carradine has the deal records. Pauline to arrange morning tea. PAULINE
12. **Cup Holders:** Molly to arrange to purchase more plastic cup holders. MOLLY
13. **Garden Seat:** Doug is seeking to find out whether a second hand bus shelter is available. DOUG
14. **Social Trivia Night:** Molly advised that nine tables are booked so far for the social night on Friday 20 April - \$10 for dinner and a trivia competition. MOLLY

All other items from the previous minutes have been actioned

MINUTES OF ADDITIONAL COMMITTEE MEETING 26 MARCH: Moved Chris, seconded Neil, that the minutes as emailed on 10 April 2018 are a correct record of the meeting. Carried. Business arising: see Item 18 below.

CORRESPONDENCE: The attached list of correspondence from 12 March to 15 April was presented. Moved by Carradine, seconded by Neil, and carried that the incoming and outgoing correspondence be received. Actions required are;

- 15. Letter from David Earnshaw:** Committee agreed with David that committee members should not receive free game vouchers for service on the committee. All members doing non-committee work are eligible for vouchers at the discretion of the President. Doug to reply to David. DOUG
- 16. Letter from ABF:** Doug advised that member John Dunne is now an accredited ABF Bridge Instructor. Mike to announce at a Tuesday session. MIKE
- 17. Letter from Anne Ormerod:** Doug advised that Anne had been accidentally omitted from the list of directors in the membership booklet. Mike to give an apology and a correction in the notices. MIKE
- 18. Letters from George Gibson:** Doug advised that the minutes of the committee meeting held on 26 March had been sent to George at George's request. George's letter of 14 April, as forwarded to all committee members on 15 April, was discussed at length. Committee resolved that the Secretary reply to George as follows: A: George's seeing of his opponent's cards does not constitute a breach of the rules B: The committee will develop a disciplinary guideline so that the offender may review the complaint before it is officially acted upon C: the Club's letter of 31 March will not be withdrawn D: The committee meeting held on 26 March was a valid committee meeting DOUG

TREASURER'S REPORT: Neil presented the attached report and provided explanations. Acceptance of the report was moved by Neil, seconded by Carradine, and carried. Committee recorded its appreciation to Daniel for saving the Club's funds in preparing the Depreciation Schedule and the financial summary for the auditor.

DIRECTORS' REPORT: No report

DEALERS AND MASTERPOINT SECRETARY REPORT: Moved Carradine, seconded by Neil, and carried that the attached report be received.

CONGRESS REOPRT: Molly's report on the 8 April Congress was received and discussed. There was a good financial outcome, help with the catering was adequate and there were no problems with the day. Acceptance of the report was moved by Molly, seconded by Doug, and carried.

EDUCATION REPORT: Committee noted that 17 participants from Deidre's recent Beginners' Class have submitted applications for membership. (See item next page)

- 19. Training Course:** Doug advised that Deirdre had recommended that John Dunne be asked to hold a 2 Over 1 training course at the club in May or June. This would be two 2 hour sessions. Doug to arrange dates with John. DOUG

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present, other than;

- 20. Naming of Access Road:** Mike advised that he had submitted a request to Council to give a name to the access road to the clubhouse so that emergency services people could find the club house more easily in an emergency. Awaiting Council's response. RE-LIST

Doug advised that the six monthly check of the fire safety equipment had been carried out on 3 April and that all equipment was found to be satisfactory.

MAINTENANCE: The committee is not aware of any maintenance issues at present.

NEW MEMBERS: Moved by Carradine, seconded by Doug, and carried that the following membership applications be approved: Ian Afflick, Robyn Biskup, Marjorie Brooks, Carmel Burton, Louise Dartnell, Deanne Dwyer, David Harper, Karin Harper, Diana Kateley, Frank Killbey, Barry Koster, Max Latimer, Sue Lee, Myrna Levick, Lisa Miller, Lois Munro, Colin Peet, Ric Turner, Kenneth Webb

GENERAL BUSINESS:

- 21. Congress House Teams:** Molly confirmed that members asked to be in a club congress to make up the numbers play for free.
- 22. Bidding:** Committee resolved to change back to pencils for bidding at regular sessions to reduce marking of cards and table cloths.
- 23. Cancer Council Biggest Morning Tea:** Committee resolved to hold a fund raiser on Monday 25 June for the Cancer Council. Ann to be asked to organise. ANN
- 24. Birthday Cakes:** Carradine volunteered to purchase club birthday cakes for members who reach 80 and 90 years of age. CARRADINE
Committee noted that Bev Tucker is organising Peter Alp for 7 May.
- 25. Free Game Vouchers:** Mike offered to make the Free Game Voucher register available to Chris to reconcile vouchers redeemed at play sessions. MIKE
- 26. Bridgemates:** Committee resolved to swap the A and C Bridgemates as the A Bridgemates were causing problems. CHRIS

NEXT MEETING: To be held Monday 14 May 2018 at 9:30 am.

CLOSE: There being no further business, the meeting closed at 11.05 am.

Confirmed: Chairman:.....Mick Souter..... Date.....14 May 2018.....