

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 10 AUGUST, 2020

OPENED: At 9.30 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Max Latimer, Molly O'Donohue, Gill Ross, Doug Sands. Mike advised the resignation of Robyn Kesur from the committee.

APOLOGIES: Robina Cooper, Glenda Lock, Donna Noble

MINUTES OF PREVIOUS MEETING held on 13 July, 2020: Moved Molly, seconded Max, that the minutes of the previous meeting as emailed on 21 July are a correct record. Carried.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

1. **Table Fee Payment by Eftpos:** Mike advised that the GoPos Eftpos reader has been acquired from Bendigo Bank and is ready for use today. Thanks Mike. Cost is \$20 per month and 6.25c per transaction. Doug to advise members and re-draft the procedure. DOUG
2. **RBC Facebook Page:** Donna has created a new Facebook page for the club. Thanks Donna. All to seek to post items to it. ALL
3. **ABF Facebook Marketing:** ABF has approved our application for funding subsidy. Donna has arranged a Facebook Landing Page. To be implemented when next Beginners' class is planned.
4. **Budget:** Max to prepare a draft 2020 budget. MAX
5. **Toilet Wall Repairs:** Mike has asked John Florence to repair holes in the walls resulting from installation of new toilet roll holders.
6. **Cleaning Contractor:** Earlier in the year there had been several reports of poor quality cleaning. Mike to arrange an inspection with the manager of ExtraClean. MIKE
7. **Garden Maintenance:** Molly to obtain written quote from Lee for routine mowing of the grass and weed spraying of the gardens, as well as new plantings and a mulch upgrade. MOLLY
8. **Reprinting Club Rules:** Doug advised that the order had been placed for 100 copies with colour photo on the cover with Snap Printing. DOUG
9. **Committee Membership:** Doug to ask Colin Gorton if he would like to join the committee. DOUG
10. **COVID-19 Safety Plan:** Committee noted that sessions were running satisfactorily. A face mask should be worn by the person taking members' temperatures. A record needs to be kept on the attendance sheets as to who does the cleaning after each session. ALL
11. **Clubhouse Re-Opening & Tuesday Sessions:** Committee resolved to resume Tuesday morning sessions on 1st September provided there is no increase in coronavirus problems.
12. **GNOT:** Committee noted that the RBC GNOT heats are being planned for 27 August and 3 September and eight teams had entered. Gill to advise on website that the event is full. GILL

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 11 July to 8 August was tabled. Moved Gill, seconded Molly, that the incoming and outgoing correspondence be accepted. Carried.

- 13. Club Website:** Molly to update the website with current session and committee details. MOLLY
- 14. RBC Congresses:** Committee resolved to cancel our September and December congresses. Molly to advise booked directors. MOLLY
- 15. Building & Contents Insurance:** Max reported that our premium was due for payment on 1 September. Max to get a check done on the value of the building. MAX

TREASURER'S REPORT: Max tabled the attached financial report for 1 March to 4 August. Various items were discussed. Moved Max, seconded Molly, that the report be received. Carried.

DEALERS' AND MASTERPOINT SECRETARY'S REPORT: The August report from Carradine Lucas was tabled and discussed. Moved Gill, seconded Molly, that the report be received. Carried

EDUCATION REPORT:

- 16. Lessons:** Supervised play continues each Wednesday afternoon and the Beginners' class continues to 20 August.

DIRECTORS' REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present, other than COVID-19.

MAINTENANCE: The committee is not aware of any maintenance issues at present other than the items listed elsewhere in these minutes.

NEW MEMBERS: Moved Molly, seconded Max, and carried that the applications for membership from the following be approved: Nigel Cleminson, Liz Unwin

GENERAL BUSINESS:

- 17. Red Point Events:** Carradine had advised that we have only used 7 of our 31 allocated red points for 2020. Committee resolved that Red point days be held on Tue 1, Mon 7, Wed 16 and Fri 25 Sept. Doug confirmed that the QBA had advised that any club not using its 2020 allocation of Red points would not lose them in 2021. Committee resolved to not hold a green point eclectic event.
- 18. Session Bookings:** Committee resolved that members without partners could register online for playing sessions on the proviso that if no partner was found for them they would have to sit out. DONNA/GILL
- 19. Bidding Boxes:** Committee considered whether bidding boxes should be introduced but decided no at this stage.
- 20. Publication of Club Member Photos:** Donna had asked whether a procedure could be set up to record if any club members do not want their photos published. Committee decided that members should be asked when photos are taken rather than trying to set up a register.

NEXT MEETING: To be held Monday 14 September 2020 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 10.40 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....14 Sept 2020.....