

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 10 DECEMBER, 2018

OPENED: At 9.30 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Neil Casey, Pauline Curtis, Paul Elkington, Carradine Lucas, Chris Mayfield, Molly O'Donohue, Doug Sands, Ann Shotter

APOLOGIES: Daniel Chua

MINUTES OF PREVIOUS MEETING held on 12 November, 2018: Moved Carradine, seconded Neil, and carried that the Minutes of the previous meeting as emailed on 13 November 2018 are a correct record of the meeting.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 1. Defibrillator:** HeartSine Samaritan 500P Automated External Defibrillator has been purchased. CPR and AED training will take place at 9:00 am on Monday 17 December. Doug to invite all directors. DOUG
Committee approved Rev 2 of procedure for use of the defibrillator.
- 2. Community Liquor Permit:** Permit was received in time for Christmas party on 8 December. Committee thanked Doug for arranging this.
- 3. Bikeway Safety:** Council has commenced construction of a speed bump and improving visibility at the bikeway crossing. Due for completion by Christmas.
- 4. Table Fee Payment Options:** Ann previously reported on an electronic payment system called Square. The fee is 1.9% on each transaction. Ann to find out more information and whether a trial can be implemented. ANN
- 5. September Congress Catering:** Ann advised that our proposed catering organiser had not incurred any costs for the September congress for reimbursement by the club.
- 6. Fire Safety Regulations:** Doug to arrange display of our Building Certificate of Classification to comply with regulations. DOUG
- 7. Clubhouse Cleaning:** John Florence has volunteered to re-seal the bench splash back tiles in the kitchen and washrooms. Moved Molly, seconded Paul, and carried that the \$1320 quote from Bayside Shower Restorations to clean the washroom floors be accepted. CARRADINE
- 8. 2019 Membership Booklet Sponsorship:** Doug reported that Deborah Thomas wishes to continue to sponsor the booklet. She will be offered the back cover. KM Smith Funerals will be offered the inside of the back cover. Resolved to order 300 copies. DOUG
- 9. Electricity Retailer:** Mike reported that that he has been unable to get a better deal than Origin. Mike to arrange new contract with Origin. MIKE
- 10. Washroom Lights:** Mike to request Dave to clean the ceiling lights in the toilets. MIKE
- 11. 2019 Club Calendar:** Committee ratified the 2019 calendar submitted by the calendar sub-committee - Rev 5 dated 28 Nov. DOUG
- 12. Christmas Party:** Play started at the later time of 1:30 pm and dinner commenced at 6:00 pm. All reports indicated that the members were very happy with the party and the catering. Committee thanked Ann and Molly for organising and running it. Resolved that next year the party be capped at 120 attendees and that the RSVP be set earlier to allow time to arrange the table seating plan. Doug to send thank you to Bill Morgan for his donation of the drinks. DOUG

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 9 November to 8 December was tabled. Moved Molly, seconded Carradine, and carried that the incoming and outgoing correspondence be accepted.

13. Pinklands User Group: Molly and Doug reported on the group meeting with Council representatives on 28 November, and also the email from the Country Music Club. Carradine indicated she would like to attend future meetings if she is available. DOUG

TREASURER'S REPORT: Neil presented the attached report and the 2019 budget and provided explanations. Acceptance of the report and budget was moved by Neil, seconded by Carradine, and carried.

14. Auditor: Doug advised that our current auditor, Sheryl Gardner, would not be available in 2019 due to health reasons. Molly to ask Keith McDonald if he would accept being our auditor. MOLLY

DIRECTORS' REPORT: Notes from Directors' Meeting held 3 December attached.

15. Appeal Period: Committee endorsed recommendation from the directors that the result appeal period for Red Point events be reduced to 30 minutes on a motion moved by Molly, seconded by Paul, and carried. Doug to look at amending the Bridge Play By-Laws. DOUG

16. External Directors: Committee reiterated that paid external directors be used where possible to permit club directors to participate in club Red Point events.

17. Monday 3 December Compscore Problem: Committee expressed its appreciation to Chris and Carradine for the time they spent in rectifying the problems with the Compscore results on 3 December. Chris reported that she had updated the Compscore manual to address this problem in future.

DEALERS AND MASTERPOINT SECRETARY REPORT: Carradine expressed her thanks to the helpers with her roles: Dealers - Irene Mullan, Pauline McKay, Pauline Curtis, Paula Gilby, Kevin Gilbert and Jan Deaville, and Gill Ross with the Masterpoint records. Committee also expressed their thanks.

CONGRESS REPORT: Molly tabled her attached report for the congress on 2 December. Committee noted the good financial result and thanked all the helpers contributing to this successful event. Kay Justice is willing to continue to coordinate the catering for now.

EDUCATION REPORT: Doug reported that six people from the evening Beginners' course had applied for membership.

18. 2019 Training; Molly to talk to Joan Butts about possible training at the intermediate level for next year. MOLLY

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE:

19. Floodlight on South Gable: Mike to arrange new bulb for south floodlight. MIKE

The committee is not aware of any other maintenance issues at present.

NEW MEMBERS: Moved by Doug, seconded by Carradine, and carried that the following applications for membership be approved: Peter Korst, Ada Krawczyk, Jarek Krawczyk, James Pollock, Gabel Ruhland, Ron Ruhland

GENERAL BUSINESS:

- 20. Supervised Play:** Committee resolved that no fees be charged for supervised play.
- 21. Vacuum Cleaner:** Committee noted that the rechargeable vacuum cleaner appears broken. Resolved to purchase a new one. MOLLY
- 22. Membership Levy:** Committee resolved to not have any part year levy. Molly to amend membership application form on RBC website. MOLLY
- 23. Charities:** Committee resolved to support the same charities in 2019, namely: Jan – Save the Children, May – Bridge for Brains, June – Cancer Council and Dec – Redland Community Centre.
- 24. Christmas Day Bridge:** Committee resolved to not have any Bridge on Christmas day.
- 25. Bridgemates:** Molly to investigate a grant application for new Bridgemates. MOLLY

NEXT MEETING: To be held Monday 14 January 2019 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 11.10 am.

Confirmed: Chairman:.....Mick Souter..... Date.....7 January 2019.....