

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 11 FEBRUARY, 2019

OPENED: At 9.32 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Neil Casey, Daniel Chua, Pauline Curtis, Carradine Lucas, Chris Mayfield, Molly O'Donohue, Doug Sands, Ann Shotter

APOLOGIES: Paul Elkington

MINUTES OF PREVIOUS MEETING held on 7 January, 2019: Moved Molly, seconded Carradine, and carried that the minutes of the previous meeting as emailed on 10 January 2019 are a correct record of the meeting.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 1. Table Fee Payment by Square:** Ann reported details of the Square swipe payment system. Committee resolved to introduce the system commencing in March. Set-up costs are \$300. The operational fee is 1.9% on each transaction. ANN
- 2. 2019 Membership Booklet:** Doug has placed the order for 300 copies. Cost is \$508. Committee agreed to ask Deborah Thomas for \$308 and K M Smith for \$200 for sponsorship. DOUG
- 3. Washroom Lights:** Mike to arrange cleaning and repairs to the ceiling lights in the toilets. MIKE
- 4. Pinklands User Group:** Doug to advise when next meeting is arranged. DOUG
- 5. 2019 Auditor:** The quote from Keith McDonald to be our auditor in 2019 was \$1400 + GST. A quote from Robins Accounting was for \$600 + GST. Committee resolved to recommend Robins to the members at the AGM. DOUG
- 6. Appeal Period for Red Point Event Scoring:** Committee adopted the suggested change to Playing By-Law 24 to reduce the appeal period to 30 minutes. (Copy attached) This change is to be put to the members at the AGM. DOUG
- 7. 2019 Training:** Molly to talk to Joan Butts at the Gold Coast congress about possible training at the intermediate level for this year. MOLLY
- 8. Floodlight on South Gable:** Mike to arrange new bulb for south floodlight. MIKE
- 9. Bridgemates:** Molly to prepare a State Govt grant application for new Bridgemates. Cost is about \$7000. MOLLY
- 10. Multi Two Teaching:** Trevor Rayfield's lessons on Multi Two bidding are to start on Saturday 16 March.
- 11. Honour Board Downlights:** Mike to arrange for the electrician to check the Honour Board downlights which flicker or do not come on. MIKE
- 12. New Cleaner:** The contract with Extra Clean has been signed for a probation period. Doug to check when the carpet was last cleaned. DOUG
- 13. Charity Day:** Thanks to Ann for organising the afternoon tea. Committee resolved to donate proceeds to the Red Cross North Qld Flood appeal instead of the Save the Children Fund. Table fees on 4 February were \$337, raffle income \$59, donations \$193 and donations on 8 Feb \$156. Committee resolved to round-up the total of \$745 to \$800. NEIL

14. Complaint 18 January: Committee had a lengthy discussion about a complaint from a member against Steve Gillard for his insulting statement about the member to Chris Mayfield on 18 January. Committee considered Steve's statement in conjunction with his allegation against the same member on 18 December. Committee resolved to suspend Steve Gillard for three months. Doug to advise Steve and draft a letter to him. DOUG

15. Gardening: Mike advised that our existing mower man Rod Johnson is not prepared to do other jobs such as weed spraying. Committee resolved to terminate the services of Rod Johnson and engage Extra Clean which is prepared to do mowing and others tasks. MIKE

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 5 January to 8 February was tabled. Moved Pauline, seconded Chris, and carried that the incoming and outgoing correspondence be accepted.

16. Bridge For Brains: Committee accepted Anne Ormerod's suggestion that a presentation be given on dementia prior to play on the B4B day, Friday 3 May. DOUG

TREASURER'S REPORT: Neil presented the attached report and provided explanations. The figures to 31 December are now finalised as the distributions to the 2019 accounts have now taken place. Acceptance of the report was moved by Neil, seconded by Carradine, and carried.

17. Treasurer's Laptop: Daniel recommended that the data on the Treasurer's laptop be backed-up onto the main club PC as USB stick back-up is not safe enough. Molly to investigate options. MOLLY

DEALERS AND MASTERPOINT SECRETARY REPORT: No report this month.

EDUCATION REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE: The committee is not aware of any maintenance issues at present.

NEW MEMBERS: Moved Carradine, seconded Neil, and carried that the membership applications from Linda Back and Brian Gamble be approved.

GENERAL BUSINESS:

18. Security of Dealt Boards: Committee resolved that dealers place egg shell stickers with date and signature on envelopes for hand records when they are prepared. These will be opened at the end of a session to copy the sheets. CARRADINE/CHRIS

19. ABDA Rep: Chris agreed to be the club's Australian Bridge Directors' Association rep.

20. AGM Preparation: Nominations for the 2019 committee have been called and close on 22 February. Doug to prepare the AGM agenda. Ann to arrange wraps and a fruit platter for lunch on 9 March. ANN

NEXT MEETING: To be held Monday 18 March 2019 at 9:00 am.

CLOSE: There being no further business, the meeting was closed at 10.55 am.

Confirmed: Chairman:.....*Michael Souter*..... Date.....18/03/2019.....