

**REDLAND BRIDGE CLUB INC**  
**MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 13 AUGUST, 2018**

**OPENED:** At 9.30 am Mike declared that all were present and opened the meeting.

**PRESENT:** Mike Souter (Chairman), Neil Casey, Daniel Chua, Pauline Curtis,  
Carradine Lucas, Chris Mayfield, Molly O'Donohue, Doug Sands, Ann Shotter

**APOLOGIES:** Paul Elkington

**MINUTES OF PREVIOUS MEETING held on 9 July, 2018:** Moved Neil, seconded Carradine, and carried that the Minutes of the previous meeting as emailed on 10 July 2018 are a correct record of the meeting.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES**

1. **Defibrillator:** Committee previously decided that CPR training as well AED training is required. Molly advised that the grant application has been lodged with Redland City Council (RCC).  
RE-LIST
2. **Application for Restricted Liquor Permit:** Application has been lodged with the Office of Liquor & Gaming Regulation (OLGR). Doug to submit four further pieces of documentation to OLGR.  
DOUG
3. **Television/Projector Setup:** Mike to arrange with Darryl Lock to replace the bulb in projector and check that it works properly for television reception.  
MIKE
4. **Electricity Review:** Committee accepted Doug's recommendation and decided to proceed with a trial replacement of 4 fluoroos with LEDs. Mike to arrange with Gary Jenkins.  
MIKE
5. **Bikeway Signage:** Council has agreed to improve the safety at the bikeway crossing. (see Doug's email of 10 July)  
RE-LIST
6. **Complaint Procedure:** The Committee endorsed one further alteration dated 12 August. Doug to finalise procedure and advise George Gibson.  
DOUG
7. **Table Fee Payment Options:** Ann reported on an electronic payment system called Square. The fee is 1.9% on each transaction. Ann to find out more information and whether a trial can be implemented.  
ANN
8. **Water Cooler:** Moved by Molly, seconded by Carradine, and carried that the Committee endorse the purchase a new water cooler for \$1150.
9. **Second Non Partner Session:** The trial of Thursday sessions where players do not need to arrange their own partner is to be extended. Mike to advertise for more reserves.  
MIKE
10. **Working Bee:** Doug reported that a member had suggested the need for a working bee. Doug has circulated our cleaner's scope of work for consideration. (see email of 12 July)  
RE-LIST
11. **Red Point Competitions:** Committee previously discussed the late request to change a board result from the Doris Kerr competition. The club rules allow seven days for normal sessions. Committee agreed that the directors discuss this with Ros Putland with a view to changing it to 30 minutes for Red Point competitions.  
MIKE

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 10 July to 12 August was tabled. Moved Molly, seconded Neil, and carried that the incoming and outgoing correspondence be received.

- 12. Sport & Recreation Forum:** Mike to attend this event being put on by RCC on 7 Sept. MIKE
- 13. Format of Championship Pairs Competition:** Daniel to review suggestions put forward by Trevor Strickland. DANIEL

**TREASURER'S REPORT:** Neil presented the attached report and provided explanations. Acceptance of the report was moved by Neil, seconded by Molly, and carried.

**DIRECTORS' REPORT:** No report.

**DEALERS AND MASTERPOINT SECRETARY REPORT:** Moved Carradine, seconded Neil, and carried that the attached report be received. No actions required.

**EDUCATION REPORT:** Doug advised that six new people and nine repeats are attending the Beginners' course.

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present.

**MAINTENANCE:** The committee is not aware of any maintenance issues at present.

**NEW MEMBERS:** Moved Carradine, seconded by Pauline, and carried that the following membership applications be approved: Derek Morris, Joy Sherrell

**GENERAL BUSINESS:**

- 14. Multi-Two Lessons:** Committee accepted Trevor Rayfield's offer to run a multi-two course in late 2018 or in 2019.
- 15. Air Conditioning:** Complaints have been received about a smell in the southern air conditioner. Mike to arrange a service call. MIKE
- 16. Melbourne Cup Party:** Committee approved using Spits n Pieces as caterers for the Melbourne Cup party. Tickets to be \$10 for Members, \$15 for partners and \$30 for non-members. MOLLY
- 17. Christmas Party:** Committee approved using Spits n Pieces for the Christmas party. MOLLY
- 18. Congress Catering Coordinator:** Ann volunteered to organise the catering for the congress on 23 September. ANN
- 19. Birthday Cake:** Ann volunteered to pick up the cake for Bev Tucker's birthday on Friday 24 September. ANN

**NEXT MEETING:** To be held Monday 10 September 2018 at 9:30 am. Apologies Carradine & Doug

**CLOSE:** There being no further business, the meeting was closed at 11.00 am.

Confirmed: Chairman:.....Mick Souter..... Date.....10 September 2018.....