

**REDLAND BRIDGE CLUB INC**  
**PROVISIONAL MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 13 JULY, 2020**

**OPENED:** At 9.35 am Mike declared that all available were present and opened the meeting.

**PRESENT:** Mike Souter (Chairman), Robina Cooper, Robyn Kesur, Max Latimer, Donna Noble, Molly O'Donohue, Gill Ross, Doug Sands. Mike noted the resignation of Richard Peacock from the committee and welcomed Gill Ross to the committee.

**APOLOGIES:** Glenda Lock

**MINUTES OF PREVIOUS MEETING held on 22 June, 2020:** Moved Molly, seconded Robina, that the minutes of the previous meeting as emailed on 29 June are a correct record. Carried.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES:**

- 1. Table Fee Payment by Square Eftpos:** Donna reported that Square had now advised that it was no longer servicing organisations such as ours. Committee thanked Donna for her efforts to progress this. Mike to talk to Bendigo Bank and get updated information on their Eftpos options. MIKE  
Doug to finalise the procedure. DOUG
- 2. ABF Facebook Marketing:** ABF has approved our application for funding subsidy. Donna to arrange a Facebook Advertising Campaign and Landing Page. DONNA
- 3. RBC Facebook Page:** Donna to update the club's Facebook page and to advertise use. DONNA
- 4. Budget:** Max to prepare a draft 2020 budget. MAX
- 5. Toilet Wall Repairs:** Holes in the walls due to installation of new toilet roll holders to be repaired. Mike to ask John Florence. MIKE
- 6. Cleaning Contractor:** There had been several reports of poor quality cleaning. Mike and Molly to arrange an inspection with the manager of ExtraClean. MIKE/MOLLY
- 7. Garden Maintenance:** Molly to obtain written quote for routine mowing of the grass and weeding/spraying of the gardens, as well as new plantings and a mulch upgrade. MOLLY
- 8. Reprinting Club Rules:** Doug to arrange a reprint of the club rules by Snap Printing, 100 copies with colour photo on the cover. DOUG
- 9. Kitchen Hot Water:** Mike reported that the kitchen HWS had been replaced as the base had corroded out of the old one.
- 10. Committee Membership:** Doug to ask Colin Gorton if he would like to join the committee. DOUG
- 11. COVID-19:** Doug reported that our COVID-19 Safety Plan had been accepted by Redland City Council and Council had advised that the club could resume operations. Committee reviewed the list of Actions required for sessions to resume on Wednesday 15 July. (Attached) Donna to purchase face masks for thermal scanner operator. DONNA  
Doug to write guidelines for entry supervisors. DOUG
- 12. Margaret Wienk:** Mike reported that Margaret's plans to move to New Zealand had been put on hold for now.

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 18 June to 11 July was tabled. Moved Molly, seconded Max, that the incoming and outgoing correspondence be accepted. Carried.

**13. Clubhouse Re-Opening:** Committee confirmed that members would have to book each session individually. Committee confirmed that members who had done 14 days quarantine could return to the club if well. Committee will consider Tuesday sessions in August if there are no problems meantime.

**TREASURER'S REPORT:** No report

**DEALERS' AND MASTERPOINT SECRETARY'S REPORT:** No report

**EDUCATION REPORT:**

**14. Beginners' Class:** Doug reported that 13 people had registered for the class to begin on 16 July. Four of these had responded to the advert in the Redland City Bulletin. **Supervised Play** will resume on 15 July.

**DIRECTORS' REPORT:** No report

**15. GNOT:** Committee noted that the GNOT finals had been cancelled for 2020 and discussed whether Club GNOT qualifiers should be run to allow members to earn gold Masterpoints. Doug to get recommendation from Ros Putland. DOUG

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present, other than COVID-19.

**MAINTENANCE:** The committee is not aware of any maintenance issues at present other than the items listed elsewhere in these minutes.

**NEW MEMBERS:** Nil

**GENERAL BUSINESS:**

**16. Library Books:** Committee resolved that the club library could resume operations provided that returned books are quarantined for 3 days before being returned to the shelves.

**NEXT MEETING:** To be held Monday 10 August 2020 at 9:30 am.

**CLOSE:** There being no further business, the meeting was closed at 10.50 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....*10 August 2020*...