

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 14 DECEMBER, 2020

OPENED: At 9.30 am Mike declared that all were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Robina Cooper, Max Latimer, Glenda Lock, Donna Noble, Molly O'Donohue, Gill Ross, Doug Sands

APOLOGIES: Nil

MINUTES OF PREVIOUS MEETING held on 9 November, 2020: Moved Molly, seconded Robina, that the minutes of the previous meeting as emailed on 13 December are a correct record. Carried.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

1. **Procedure for Handling Table Fees:** Doug to re-draft the procedure. DOUG
2. **ABF Facebook Marketing:** ABF has paid us the \$250 subsidy for the marketing campaign in October. Donna will talk to Jessie about a smaller campaign in 2021. DONNA
3. **Garden Maintenance:** Committee noted that Pro-Cut has completed the mulching and vegetation trimming. Molly to arrange planting of two more shrubs. MOLLY
4. **Reprinting Club Rules:** The order has been placed with Snap Printing for 100 copies with colour photo on the cover. Three proofs have been reviewed. Awaiting delivery. DOUG
5. **COVID-19 Safety Plan:** The plan is running well at this time. Contact tracing and cleaning records need to be kept for every session.
6. **Clubhouse Sessions:** Committee noted that Thursday sessions resumed on 10 December. The booking system is now working well with Gill and Molly assisting Donna.
7. **Red Point Days:** Committee confirmed a change of Red point days for December to all sessions for the week of 14 December.
8. **Trumpit Editor:** Committee noted that Robina has volunteered to be editor of the Trumpit from January. ROBINA
9. **Debit Card:** Availability of a debit card to be further considered. RE-LIST
10. **Session Size:** Committee rescinded previous decision and resolved to extend sessions to 16 tables. DONNA
11. **Christmas Party:** Donna reported that all arrangements have been made for individually packaged Christmas lunches to be provided at the end of each morning session this week and after supervised play on Wednesday afternoon. DONNA

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 4 November to 13 December was tabled. Moved Molly, seconded Gill, that the incoming and outgoing correspondence be accepted. Carried.

12. **ABF Rebate:** Doug advised that the ABF levy for 2021 has been reduced from \$16.10 to \$10.00 to provide COVID financial relief for clubs.

TREASURER'S REPORT: Max tabled the attached financial report for November, which showed a profit for the month due to increasing table fee income. Moved Max, seconded Glenda, that the report be received. Carried.

DEALERS' AND MASTERPOINT SECRETARY'S REPORT: The December report from Carradine Lucas was tabled and discussed. Moved Robina, seconded Gill, that the report be received. Carried

EDUCATION REPORT: No report

DIRECTORS' REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present, other than COVID-19.

13. Annual Fire Safety Occupier's Statement: Doug confirmed that all regulatory requirements have been completed for 2020 and the report has been lodged with Qld Fire Services Dept.

MAINTENANCE: The committee is not aware of any maintenance issues at present other than the items listed elsewhere in these minutes.

14. Fallen Braches in Garden: Max to contact Redland City Council to request removal of fallen branches from the garden. MAX

NEW MEMBERS: Moved Doug, seconded Robina, and carried that the membership applications from the following people be approved: Jacinta Fromm, Val Lovett, Dana Peterson, John Peterson, Jan Priest, Brian Siebert, Esti Siebert, Susan Rankin

GENERAL BUSINESS:

15. 2021 Membership List: Committee resolved that due to the reduced number of members visiting the clubhouse, there is no need to place a list of members on the notice board for checking of phone numbers. Doug to put a reminder in the Trumpit. DOUG

NEXT MEETING: To be held Monday 18 January 2021 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 10.25 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....18/01/2021.....