

REDLANDS BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 14 MAY, 2018

OPENED: At 9.30 am Mike declared that a quorum was present and opened the meeting.

PRESENT: Mike Souter (Chairman), Neil Casey, Daniel Chua, Pauline Curtis, Paul Elkington, Carradine Lucas, Chris Mayfield, Molly O'Donohue, Doug Sands, Ann Shotter

APOLOGIES: Nil

MINUTES OF PREVIOUS MEETING held on 16 April, 2018: Moved Pauline, seconded Molly, that the Minutes of the previous meeting as emailed on 13 May 2018 are a correct record of the meeting. Carried

BUSINESS ARISING FROM THE PREVIOUS MINUTES

1. **Defibrillator:** Committee previously decided that CPR training as well AED training is required. Doug has obtained three quotes. Molly to submit grant application to Redland City Council (RCC). MOLLY
2. **Application for Restricted Liquor Permit:** Application has been lodged with RCC for its endorsement. A list of club members and a list of reciprocal clubs are to be readily available in the event that that an inspection is done by Liquor Licencing Inspectors. DOUG
3. **Television/Projector Setup:** Mike to arrange with Darryl Lock to replace the bulb in projector and get it working for television connection. MIKE
4. **Electricity Review:** Committee previously decided to arrange a review of our electricity consumption before making a decision on the fluorescent light replacement with LEDs. Doug to obtain two quotes from electrical consultants. DOUG
5. **Bikeway Signage:** Council has agreed to improve the signage at the bikeway crossing. Mike to give regular reminders in the notices for members to take care when approaching the crossing. MIKE
6. **Volunteer List:** Mike advised that Ben is willing to remain as Community Publicist.
7. **Bridge for Brains:** B4B was held on Friday 4 May. \$530 was raised in table fees, \$91 in donations and \$53 from the raffle. Moved by Molly, seconded by Neil, that the \$674 be rounded-up to \$700. Carried
Committee thanked Pauline for arranging morning tea. Chris to arrange with Ros Putland for the results to be up-loaded to the B4B website. CHRIS
8. **Garden Seat:** Seat is to be relocated. MIKE
9. **Social Trivia Night:** Molly advised that a surplus of \$177 was donated to the club.
10. **Training Course:** Mike advised that twenty members had attended John Dunne's 2 Over 1 training course on 8 May. Session 2 would be held on 15 May.
11. **Naming of Access Road:** Mike reported that RCC had advised that the access road was a lane and could not be named.
12. **Bidding:** Pencils had been reintroduced for bidding but 23 members had requested a return to pens. Mike to conduct a survey of members at each session this week. MIKE
13. **Cancer Council Biggest Morning Tea:** Ann is organising a fund raising afternoon tea on Monday 25 June for the Cancer Council. ANN
14. **Birthday Cake:** Committee noted that a cake is being organised for Peter Alp for 21 May.

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 14 April to 10 May was presented. Moved by Neil, seconded by Carradine, and carried that the incoming and outgoing correspondence be received. Action required is;

15. Moved Carradine, seconded Paul, and carried that a letter of thanks and appreciation be sent to Deborah Thomas for her sponsorship of the club membership booklet. DOUG

TREASURER'S REPORT: Neil presented the attached report and provided explanations. Acceptance of the report was moved by Neil, seconded by Molly, and carried.

DIRECTORS' REPORT: Mike presented the notes of the Directors' meeting held on 23 April. No actions required.

DEALERS AND MASTERPOINT SECRETARY REPORT: Moved Carradine, seconded by Chris, and carried that the attached report be received. No actions required.

EDUCATION REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE: The committee is not aware of any maintenance issues at present.

NEW MEMBERS: Moved by Carradine, seconded by Neil, and carried that the following membership applications be approved: Irene Birkner, Joan Gadd, Marguerite Manifold

GENERAL BUSINESS:

16. **Laptop for President:** Moved by Daniel, seconded by Chris, that the club purchase a laptop for the president up to a total value of \$1000 for hardware and software, as Mike did not have an email service. The laptop is to remain the property of the club. Carried. DANIEL
17. **Fan for Office:** Moved by Chris, seconded by Carradine, that a wall fan be installed in the office up to the value of \$200. Carried.
18. **Ron Klinger Workshop:** Molly to bring to the next committee some suggested topic for the workshop on Tuesday 17 July. MOLLY
19. **Regulations for Club Competitions:** Moved by Molly, seconded by Carradine, that criteria be prepared for all club competitions, and that the proposed registration closing date be advertised on the poster. Carried. CHRIS
20. **Raffle Purchasing Officer:** Committee recorded its appreciation to Paul for performing this task for many years and noted that Merit Morgan had volunteered to take over this role.
21. **Disciplinary Guidelines:** A temporary committee of Ann, Chris, Molly and Doug was formed to review George Gibson's draft and to report back to the management committee. DOUG
22. **Electronic Timer Switch:** Committee resolved to get a new electronic timer installed for the external security lights. MIKE

NEXT MEETING: To be held Monday 18 June 2018 at 9:30 am.

CLOSE: There being no further business, the meeting closed at 11.05 am.

Confirmed: Chairman:.....Mick Souter..... Date.....18 June 2018.....