

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 14 OCTOBER, 2019

OPENED: At 9.40 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Robina Cooper, Di Elliott, Max Latimer, Glenda Lock, Molly O'Donohue, Doug Sands

APOLOGIES: Carradine Lucas, Richard Peacock, Ann Shotter

MINUTES OF PREVIOUS MEETING held on 9 September, 2019: Moved Molly, seconded Max, that the minutes of the previous meeting as emailed on 10 September are a correct record.
Carried

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 1. Table Fee Payment by Square Eftpos:** Doug to get documentation to Ann so that she can finalise the application to Square and complete purchase of the system. ANN
Doug to finalise the procedure. DOUG
- 2. 2019 Joan Butts' Training:** Committee noted that Joan Butts' workshop on pre-empted planned for Tuesday 1 October was cancelled due to insufficient registrations.
- 3. Bridgemate Grant:** Molly advised that the State Govt grant for \$7395 for new Bridgemates has been received. A set of 32 Bridgemates has ordered. MOLLY
- 4. Donation from James & Heather Pollock:** The club has previously received a \$500 donation for new Bridge teaching books. Molly advised that the new books have been received. Molly to arrange for acknowledgement slips to be placed in the donated books. MOLLY
- 5. ABF Facebook Marketing:** Doug recommended that we seek to use the ABF Facebook marketing proposal for the Beginners' Class planned for February 2020. Committee agreed. Ann & Doug to submit application to ABF. Robina has offered to help with the retention records. ANN/DOUG
- 6. Air Conditioning:** Max advised that the Blue Air & Electrical quote of \$380 per quarter is comparable to the previous Seal cost of \$218 every two months and Blue Air check more things. Committee decided to engage Blue Air long term. DOUG
- 7. Melbourne Cup Party:** 69 guests have booked so far. Molly will be away until just a few days before the party, but she will arrange for Mike to sell the tickets and for Di to liaise with the caterer regarding numbers. Play will start at 9:00 am. MOLLY
- 8. Advertising of Beginners' Class:** Committee confirmed the email decision to place two ads in the Redland City Bulletin for \$211 each. Doug advised that three people had responded to the ads. Committee resolved that the ad be run two times before the February class. DOUG
- 9. Cleaning of the Gutters:** Committee noted that gutters have been cleaned. The same contractor cleaned the solar panels. The contractor forgot to clean the pathway and the gutter of the north skillion roof. Doug to arrange for the contractor to finish the job. DOUG

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 6 September to 12 October was tabled. Moved Robina, seconded Glenda, that the incoming and outgoing correspondence be accepted.
Carried

- 10. Congress Raffle Donation:** Doug to send a letter of thanks to Andrew Laming MHR for his donation to the raffle prize basket. DOUG

- 11. Complaint from Leigh Dominikovich:** Committee discussed the issue. Doug to respond to Leigh. Max to talk to the person concerned. DOUG & MAX
- 12. Interclub Teams Event:** Mike to get teams together and lodge registration. MIKE
- 13. Sanitary Bins:** Carradine has arranged for sanitary bins to be placed in each cubicle and Molly has reminded the cleaner to empty these each service. Doug to reply to Liz Engeman. DOUG
- 14. Restricted Liquor Permit:** Doug advised that the Permit for the next six months has been received. This covers Wednesday nights, Saturday afternoons and Sunday dinner. Doug highlighted the club's responsibilities. Doug to lodge Permit application for Melbourne Cup party. DOUG
- 15. Recognition of Volunteers:** Committee considered the ABF request for nominations of club volunteers. Committee decided not to lodge any nominations.
- 16. Ron Klinger Training 2020:** Committee decided to not use Ron Klinger for any training in 2020 due to the high cost. Doug to advise him. DOUG

TREASURER'S REPORT: Max presented the attached report and provided explanations. Moved by Max, seconded by Molly, that the report be accepted. Carried

- 17. Income Reconciliations:** Molly asked whether we could return to the previous report format for weekly bank deposits that could be readily matched to the Table Fee Reconciliation spreadsheet. MAX

DEALERS AND MASTERPOINT SECRETARY REPORT: Carradine's attached report was tabled. Moved by Doug and seconded by Max that the report be received. Carried

- 18. 2020 Calendar:** Carradine is drafting the club calendar for 2020 - to be considered by committee at the next meeting. CARRADINE
- 19. 2020 ABF & QBA Levies:** The 2020 levies were previously advised as \$15.80. This was subsequently changed in late September to \$16.10. Our club will be slightly out of pocket as we have already issued our renewal subscription notices. We are obliged to pay the levies set by ABF and QBA and at the AGM we set our club fees to round-off the total.

EDUCATION REPORT: Doug reported that 8 people had registered for the next Beginners' Class starting on 15 October, 7 to 9 pm.

- 20. 2020 Training:** Di suggested that next year we offer club members four free lessons, each one month apart. Committee supported this suggestion. Molly to check with Joan Butts whether she will provide lessons on this proposal for a fixed fee. MOLLY

CONGRESS REPORT: Molly tabled the attached report for the Graded Pairs Congress held on 22 September. Two pairs did not show up. The congress made over \$1500 profit. Thanks to Molly and all the team of helpers.

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE: The committee is not aware of any maintenance issues at present.

NEW MEMBERS: Moved by Robina, seconded by Di, and carried that the following applications for membership be approved: Susan Brooks, Stephen Homer, Susan Johnson-Gillig, David Knight, Anthony Mankodi, Maria-Lena Mankodi, Heather Pearce, Sebastian Raciti, Marilyn Scanlan, Clive Shepherd, Susan Shepherd, Robyn Ward.

GENERAL BUSINESS:

- 21. Director for Spring Graded Pairs:** Committee approved the engagement of Alan Gibson for \$250 to direct this event.
- 22. Zip Heater:** Doug reported that one heater had failed at the congress. This has been repaired but the cost was compounded by a broken isolation tap and the plumber having difficulty finding the master water valve. Doug to provide signage for the master valve. DOUG
- 23. Club Welfare Fund:** Doug advised that a member had a discussion with him about some club members struggling financially and whether it was possible for the club to temporarily assist members financially, as the club had an abundance of funds. After some discussion the committee decided that this was outside the Club’s constitution and could not be approved.
- 24. Christmas Party:** Molly advised that the caterer has been booked for 7 December. Molly proposed that Bridge play start at 1:30 pm, with dinner at 6 pm. Cost \$10 for members, \$15 for non-member partners and \$30 for guests. Committee approved this. MOLLY

NEXT MEETING: To be held Monday 11 November 2019 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 10.45 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....**11.11.2019**.....