

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 14 SEPTEMBER, 2020

OPENED: At 9.30 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Max Latimer, Glenda Lock, Molly O'Donohue, Gill Ross, Doug Sands

APOLOGIES: Robina Cooper, Donna Noble

MINUTES OF PREVIOUS MEETING held on 10 August, 2020: Moved Max, seconded Gill, that the minutes of the previous meeting as emailed on 13 August are a correct record.
Carried.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

1. **Table Fee Payment by Eftpos:** Mike reported that about 90% of members are using the Eftpos system. Doug to re-draft the procedure. DOUG
2. **ABF Facebook Marketing:** ABF has approved our application for funding subsidy. Doug to provide data to Donna to complete the Facebook Landing Page. DOUG
3. **Budget:** Max to prepare a draft 2020 budget. MAX
4. **Cleaning Contractor:** Earlier in the year there had been several reports of poor quality cleaning. Mike to arrange an inspection with the manager of ExtraClean. MIKE
5. **Garden Maintenance:** Quote from ProCut was \$945 and from Christine's Gardening was \$1060. Committee confirmed email approval to engage ProCut. Doug reported that the weed spraying has been done but not the plantings or mulching.
6. **Reprinting Club Rules:** Doug advised that the order had been placed for 100 copies with colour photo on the cover with Snap Printing. Awaiting delivery. DOUG
7. **COVID-19 Safety Plan:** Committee reviewed the operation of the plan. No changes are required at this stage. Doug to send a reminder to members on the main aspects of the plan. DOUG
8. **Clubhouse Sessions:** Committee noted that four sessions each week have resumed. Some sessions are full. Doug to ask members if more sessions/tables are required. DOUG
9. **Building & Contents Insurance:** Committee confirmed email approval of Quantity Surveyor's recommendation to increase building cover to \$800k. Max reported that the premium has been paid.
10. **Red Point Days:** Committee approved the following Red point days: Tue 29 Sept, Mon 5 Oct, Wed 14 Oct, Fri 23 Oct and Tue 27 Oct.
11. **Bidding Boxes:** Committee re-considered a member's suggestion to introduce bidding boxes to reduce the risk of COVID-19 virus transmission. Most committee members have used bidding boxes and the benefits and problems with them were discussed. Committee decided to not introduce bidding boxes.

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 8 August to 12 September was tabled. Moved Gill, seconded Molly, that the incoming and outgoing correspondence be accepted. Carried.

12. **Letter from QBA President:** Committee considered the recommendations from Richard Ward with respect to clubs' COVID plans. Doug to clarify legal waiver on health declarations and digitising of same. DOUG

TREASURER'S REPORT: Max tabled the attached financial report for August. Noted that there was a \$1801 profit for the month with income increasing and few invoices. Max advised that September would be a loss with some large accounts due. Moved Max, seconded Glenda, that the report be received. Carried.

DEALERS' AND MASTERPOINT SECRETARY'S REPORT: The September report from Carradine Lucas was tabled and discussed. Moved Gill, seconded Molly, that the report be received. Carried

13. Annual Levies: Committee resolved to email levy renewal forms to members as many members were still not attending face-to-face sessions. DOUG

EDUCATION REPORT: Doug reported that another Beginners' Class was planned to commence on Thursday 22 October.

14. Advertising: Committee approved for one advertisement to be placed in the Redland City Bulletin at a cost of about \$220. DOUG

DIRECTORS' REPORT: No report

WORKPLACE HEALTH AND SAFETY: Doug advised that the six monthly fire safety inspection was booked for Monday 28 September. The committee is not aware of any workplace health or safety issues at present, other than COVID-19.

MAINTENANCE: The committee is not aware of any maintenance issues at present other than the items listed elsewhere in these minutes.

15. Branch over Roof: Mike to ask our garden maintenance contractor to trim a branch hanging over the north east corner of the roof. MIKE

NEW MEMBERS: Moved Doug, seconded Glenda, and carried that the applications for membership from the following be approved: Dave Alexander, Paula Cleary, Yvonne Cooper, Kate Dellit, Kerry Gunn, Rob Leftwich, Janice Lucas, Ole Mosegaard, Greg Packer, Glennis Pease, Dennis Rees, Anne Schmid, Reinhard Schmid

GENERAL BUSINESS:

16. Real Deal: Member Colin Gorton joined the meeting briefly and spoke about the new online Bridge software Real Deal. This Australian program is still being developed, but provides better features than BBO. Colin recommends a wait and see approach for now.

17. Acuity Session Booking Software: Committee discussed Donna's report on Acuity software. For about \$20 per month, this is a better program than the Altosoft program linked to our website. Committee approved running a trial. DONNA

18. Difficulty on Tuesday 8 September: Doug gave an update on the problem which arose at the session on 8 September when a new member was wanting to observe play. Another member objected that social distancing restrictions were not being observed. Committee noted that our COVID-19 plan must be observed at all times. Doug to send reminder to members. DOUG

19. Additional Sessions: Committee noted that directors were now available for more sessions. Members to be asked whether they want a Thursday or a Saturday session. DOUG

20. Melbourne Cup Party & Christmas Party: Committee resolved to cancel these for 2020.

NEXT MEETING: To be held Monday 12 October 2020 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 11.05 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....12 Oct 2020