

**REDLAND BRIDGE CLUB INC**  
**MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 15 JULY, 2019**

**OPENED:** At 9.30 am Mike declared that all available were present and opened the meeting.

**PRESENT:** Mike Souter (Chairperson), Robina Cooper, Max Latimer, Molly O'Donohue, Richard Peacock, Doug Sands, Ann Shotter

**APOLOGIES:** Di Elliott, Glenda Lock, Carradine Lucas

**MINUTES OF PREVIOUS MEETING held on 10 June, 2019:** Moved Molly, seconded Max, that the minutes of the previous meeting are a correct record. Carried

**BUSINESS ARISING FROM THE PREVIOUS MINUTES:**

- 1. Table Fee Payment by Square:** Ann reported that the Square application has been lodged. Molly advised that she had spoken to QCBC and Ray Ellaway and Ray expressed the opinion that Square would not be useful for club table fees. Molly offered to talk to other QBA clubs to see if any use EFTPOS. MOLLY  
Ann offered to contact the ABF to see if any other clubs use EFTPOS. ANN  
Doug to finalise the procedure when final decision is made. DOUG
- 2. Joan Butts' Training:** Molly advised that 22 members attended the session on 18 June. Molly to set date for September workshop. MOLLY
- 3. Bridgemates:** Molly has lodged a State Govt grant application for new Bridgemates. Cost is about \$7000. Awaiting response. RE-LIST
- 4. Carpet Cleaning:** Extra Clean to be engaged to clean the carpet this month. Quote was \$403. Job to be done on a Saturday after the normal session. MIKE
- 5. Bendigo Bank Account:** The new Bendigo accounts are now operational. Committee resolved to keep the Suncorp investment account open as it offered a significantly better interest rate than Bendigo. MAX
- 6. Cancer Council Charity Day:** Income for the day was \$585.20. Committee resolved to round this amount up to \$700. Max to send to Cancer Council. MAX  
Committee noted that Kay Justice had organised the Biggest Afternoon Tea as Di Elliott was sick. Doug to send letter of thanks to Kay. DOUG
- 7. Gardens:** Doug reported that Barb Flynn has agreed to maintain the gardens.
- 8. NBN Connection:** Max advised that the NBN connection to the clubhouse had been postponed. Committee members to note that after the NBN is connected, the landline phone will not work if there is a power blackout. Mike to arrange a new date. MIKE
- 9. Table Fee Spreadsheet:** Richard to arrange for future table fee spreadsheets to align with the deposits made each reporting month. RICHARD
- 10. Carpark Gravel:** Doug has reported the excess gravel on the bitumen carpark to Council. Awaiting a Council inspection. RE-LIST
- 11. Donation from James & Heather Pollock:** The club has received a \$500 donation. Molly to talk to Librarian Cathy Mathieson about suitable Bridge books to purchase. Molly to arrange for donation acknowledgement slips to be placed in donated books. MOLLY

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 9 June to 13 July was tabled. Moved Doug, seconded Robina, that the incoming and outgoing correspondence be accepted. Carried

**12. Barb McGorman Complaint:** Complaint to be forwarded to David Earnshaw and Ros Putland as it relates to directing. DOUG

**TREASURER'S REPORT:** Max presented the attached report and provided explanations. Moved by Max, seconded by Molly, that the report be accepted. Carried

**DEALERS AND MASTERPOINT SECRETARY REPORT:** No report

**EDUCATION REPORT:** No report

**CONGRESS REPORT:** Molly presented the attached report on the congress held on 14 July. Nett revenue raised was \$999.30. Kay Justice had organised the catering in advance even though she could not attend on the day. All went well. Committee recorded its appreciation to Molly for the first rate job she does in organising the four congresses each year.

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present.

**13. Annual Fire Safety Report:** Doug presented the annual report to 30 June. (copy attached) Doug also reported that the Fire and Evacuation Plan had been reviewed and that no changes are required. A motion to accept the report and approve the Plan was moved by Molly and seconded by Ann. Carried

**MAINTENANCE:** Mike reported that the Air-Con has now been set to winter mode on 24 degrees. The committee is not aware of any other maintenance issues at present.

**NEW MEMBERS:** The application for membership received from Robyn Green was approved on a motion by Robina, seconded Max. Carried

**GENERAL BUSINESS:**

**14. September Trumpit:** Committee resolved that no Trumpit be published in September as there was no one to stand in while Pauline Curtis is on holidays.

**15. ABF Facebook Marketing:** Ann offered to investigate the cost of partnering with ABF in their Facebook marketing proposal. ANN

**16. Use of Free Vouchers:** Committee discussed some concerns about the use of free game vouchers raised by two members with Richard. Doug to respond. DOUG

**17. Training Proposal:** Trevor Rayfield gave a presentation to the committee on a training proposal for the club. Trevor's proposal is for him to coordinate the production of flowcharts of when, how, why to use particular bidding and playing conventions. These would each be written by experienced club members. Eventually the flowcharts could be produced as palm flip cards. Committee wholeheartedly endorsed the proposal.

**NEXT MEETING:** To be held Monday 12 August 2019 at 9:30 am.

**CLOSE:** There being no further business, the meeting was closed at 11.00 am.

Confirmed: Chairman:.....*M. Souter* ..... Date.....*12 August 2019*...