

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 16 DECEMBER, 2019

OPENED: At 9.35 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Robina Cooper, Di Elliott, Max Latimer, Glenda Lock, Molly O'Donohue, Richard Peacock, Doug Sands

APOLOGIES: Carradine Lucas, Ann Shotter

MINUTES OF PREVIOUS MEETING held on 11 November, 2019: Moved Molly, seconded Di, that the minutes of the previous meeting as emailed on 11 November are a correct record.
Carried

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

1. **Table Fee Payment by Square Eftpos:** All documentation has been lodged with Square for the complete purchase of the system. Awaiting delivery. ANN
Doug to finalise the procedure. DOUG
2. **Bridgemate Grant:** Molly advised that the new Bridgemates have arrived and are in operation. Photo presentation with MLA Kim Richards arranged for 18 December. MOLLY
3. **ABF Facebook Marketing:** Doug to submit application to ABF. Robina has offered to help with the retention records. ANN/DOUG
4. **Complaint from Leigh Dominikovich:** Max to talk to the person concerned. MAX
5. **Joan Butts' Workshops:** Workshops have been confirmed for Thursdays 20 February, 2 April, 2 July and 6 August, each for a fixed price of \$400, regardless of the numbers present. Committee chose the topic "Competitive Bidding". MOLLY
6. **Directors for 2020 Red Point Events:** Alan Gibson has agreed to be director at four Red Point events in 2020. Club directors will be given first choice. Club directors to be assistants to learn the Compscore details for competitions.
7. **Water Valve Sign:** Doug to arrange a sign for the master water valve. DOUG
8. **Christmas Party:** Committee expressed its appreciation to Molly and all her helpers for arranging a great Christmas party.
9. **Brisbane Zone AGM:** Doug advised that Max and Ann were our delegates on 17 November.
10. **Table Fee Reconciliation Forms:** Richard reported that reconciliation forms were still not being completed correctly, often with errors or were unintelligible due to many alterations. Mike to remind directors to ensure that forms are completed, are accurate and signed. MIKE
11. **Hands Free Phone:** An NBN compatible hands free phone system has been purchased and installed but there have been some problems. Doug to discuss with Telstra. DOUG
12. **Joan Butts Train the Trainer Workshop:** Doug reported that we have lodged an application to host this in July 2020 and are awaiting a confirmation. RBC to provide a light lunch. DOUG

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 10 November to 15 December was tabled. Moved Molly, seconded Robina, that the incoming and outgoing correspondence be accepted. Carried. No actions required.

TREASURER'S REPORT: Max presented the attached report and provided explanations. Moved by Max, seconded by Richard, that the report be accepted. Carried. Committee thanked Max for the modified formatting of the report.

DEALERS AND MASTERPOINT SECRETARY REPORT: In Carradine's absence, Doug presented a verbal report from her. Carradine has arranged for Gill Ross to complete the upload of the green Masterpoints after 31 December. Carradine has done the red points except for one event, which will be done in January.

EDUCATION REPORT: Doug reported that the next Beginners' Class will be an afternoon class commencing on Tuesday 11 February.

13. Advertising: Doug to arranging advertising in the Redland City Bulletin. DOUG

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE: The committee is not aware of any maintenance issues at present.

NEW MEMBERS: Moved Robina, seconded Glenda, and carried that the following applications for membership be approved: Heather Alexander, Sandra Devine, Jean Florence, June Hagar, Jane Horvath, Janette McDonald, Cheryl Spencer, Christopher Spencer

GENERAL BUSINESS:

14. Dishwasher: Max reported that the old dishwasher had failed. Committee approved the purchase of a new dishwasher for \$859, including installation and disposal of the old unit.

15. Australia Day Charity Day: Committee agreed to promote the Zephyr Foundation for the charity day on Monday 27 January. Zephyr provides school supplies and uniforms to Queensland children displaced by domestic violence. DOUG
Di volunteered to organise a special afternoon tea for Australia Day. DI

16. Air Con: Max to arrange the quarterly service of the air con system. MAX

17. Congress Caterer: Molly advised that Kay Justice was standing down as congress catering coordinator in 2020. Committee to seek a new coordinator. Glenda and Molly to prepare a list of things to be done. GLENDA/MOLLY

18. Wednesday Night Dinner: Committee resolved that the club would discontinue the provision of dinner on Wednesday nights in 2020. Mike to advise Avra Bowler. MIKE

19. Sunday Night Dinner: Committee resolved that receipts are required for purchases to be reimbursed for Sunday dinner. Mike to advise Avra. MIKE

20. Christmas Decorations: Molly to purchase a new tree and new decorations to replace deteriorated ones. MOLLY

21. What's App Partner Database: Committee discussed whether to get involved in Jene Jones' What's App for finding a session partner. After much discussion it was decided to not get involved.

22. White Board: Committee resolved to purchase a new, free standing white board as the existing one was a trip hazard. A purchase up to the value of \$500 was approved. MOLLY

NEXT MEETING: To be held Monday 20 January 2020 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 10.50 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....*20 Jan 2020*.....