

**REDLAND BRIDGE CLUB INC**  
**MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 18 JANUARY 2021**

**OPENED:** At 9.30 am Mike declared that all were present and opened the meeting.

**PRESENT:** Mike Souter (Chairman), Robina Cooper, Max Latimer, Glenda Lock, Donna Noble, Molly O'Donohue, Gill Ross, Doug Sands

**APOLOGIES:** Nil

**MINUTES OF PREVIOUS MEETING held on 14 December, 2020:** Moved Molly, seconded Max, that the minutes of the previous meeting as emailed on 14 December are a correct record.  
Carried.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES:**

1. **Procedure for Handling Table Fees:** Doug to re-draft the procedure. DOUG
2. **Reprinting Club Rules:** The order has been placed with Snap Printing for 100 copies with colour photo on the cover. Three proofs have been reviewed. Awaiting delivery. DOUG
3. **Trumpit Editor:** Committee complimented Robina for her first edition of the Trumpit.
4. **Debit Card:** Availability of a debit card to be further considered. RE-LIST
5. **Christmas Party:** Committee noted that many members had appreciated the individually packaged Christmas lunches provided the week before Christmas. Thanks to Donna.
6. **2021 Membership List:** Committee noted that the membership list will be completed this week.

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 14 December to 17 January was tabled. Moved Glenda, seconded Gill, that the incoming and outgoing correspondence be accepted. Carried.

7. **Pest Control:** Mike to contact Bob Gunn and arrange the annual termite inspection and pest control treatment. MIKE

**TREASURER'S REPORT:** Max tabled the attached financial report for December. Moved Max, seconded Robina, that the report be received. Carried.

8. **Auditing of Financial Records:** Max to arrange audit of the 2020 financial records. MAX

**DEALERS' AND MASTERPOINT SECRETARY'S REPORT:** The January report from Carradine Lucas was tabled and discussed. Moved Molly, seconded Gill, that the report be received. Carried

9. **Monthly Eclectics:** Committee approved the recommencement of the monthly eclectics. Gill to write an article for the Trumpit on green and red masterpoints and mothly eclectics. GILL

**EDUCATION REPORT:** No report

**DIRECTORS' REPORT:** No report

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present, other than:

**10. COVID-19 Safety Plan:** Committee reviewed the advice from QBA following the 3 day shut-down from 8 January. Committee adopted the QBA direction for Brisbane clubs – “NO MASK, NO PLAY, NO EXEMPTIONS”. Doug to advise members. DOUG

**11. Mould in Clubhouse:** Committee reviewed the report from ExtraClean about the mould problem. Committee agreed to action all three items with urgency: 1 Get the furniture and furnishings cleaned of mould. 2 Sanitise fog the clubhouse. 3 Sterilise the AC system. DOUG

**MAINTENANCE:** The committee is not aware of any maintenance issues at present other than:

**12. Broken Garden Seat:** Mike to arrange removal of the garden seat which was demolished by the falling branch. MIKE

**NEW MEMBERS:** Moved Robina, seconded Glenda, and carried that the membership applications from the following people be approved: Dave Beck, Carol Ludlow

**GENERAL BUSINESS:**

**13. Charity Day:** Committee approved a charity day on Australia Day Tuesday 26 January. Charity Zephyr Education Inc to be advertised. Club to give \$500 plus members’ donations. DOUG

**14. Shopping List:** Doug to remind members that if any purchases are required members should write the item/s on the whiteboard in the office. DOUG

**15. New Member Badges:** Committee approved the purchase of 15 new member badges. DOUG

**16. Gutter Cleaning:** Committee approved the cleaning of the gutters. DOUG

**17. ABDA Membership:** Committee approved for the club to pay annual memberships of all our directors to the Australian Bridge Directors Association at \$25 per person. DOUG

**18. 2021 Membership Booklet:** Committee approved the purchase of 300 membership booklets for 2021. Max to ask Deborah Thomas whether she wishes to sponsor the booklet. Doug to ask K M Smith Funeral Directors. MAX, DOUG

**19. Air Conditioning System Replacement:** Committee to consider AC replacement quotes at next meeting. Doug to forward quotes. DOUG

**20. Annual General Meeting:** Committee noted that the AGM is planned for Saturday 6 March. Nominations for committee open 5 February and close 19 February. All to encourage suitable members to nominate for the committee. ALL

**NEXT MEETING:** To be held Monday 8 February 2021 at 9:30 am.

**CLOSE:** There being no further business, the meeting was closed at 10.30 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....*8 February 2021*...