

**REDLAND BRIDGE CLUB INC**  
**MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 20 JANUARY, 2020**

**OPENED:** At 9.05 am Mike declared that all available were present and opened the meeting.

**PRESENT:** Mike Souter (Chairman), Robina Cooper, Di Elliott, Max Latimer, Glenda Lock, Molly O'Donohue, Richard Peacock, Doug Sands, Ann Shotter (by teleconference)

**APOLOGIES:** Carradine Lucas

**MINUTES OF PREVIOUS MEETING held on 16 December, 2019:** Moved Molly, seconded Robina, that the minutes of the previous meeting as emailed on 20 December are a correct record. Carried.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES:**

- 1. Table Fee Payment by Square Eftpos:** All documentation has been lodged with Square for the complete purchase of the system. Ann to follow-up. ANN  
Doug to finalise the procedure. DOUG
- 2. ABF Facebook Marketing:** Doug has submitted application to ABF. Molly to open a Facebook account and Ann to arrange a Facebook Advertising Campaign and Landing Page. MOLLY/ANN
- 3. Joan Butts' Workshops:** Workshops have been confirmed for Thursdays 20 February, 2 April, 2 July and 6 August, each for a fixed price of \$400, regardless of the numbers present. Advertising has commenced for session 1. Committee resolved that non club members be charged \$20 per session. MOLLY
- 4. Water Valve Sign:** Doug to arrange a sign for the master water valve. DOUG
- 5. Hands Free Phone:** Doug has not referred the past problems to Telstra as there have been no problems lately.
- 6. Joan Butts Train the Trainer Workshop:** Doug reported that Deirdre has lodged an application to host a workshop in July 2020 and we are awaiting a confirmation. RBC to provide a light lunch. DOUG
- 7. Australia Day Charity Day:** Club to support the Zephyr Foundation for the charity day on Monday 27 January. Glenda volunteered to organise afternoon tea. GLENDA
- 8. Congress Caterer:** Kay Justice is standing down as congress catering coordinator. Committee to seek a new coordinator. Glenda and Molly to prepare a list of things to be done. GLENDA/MOLLY
- 9. Sunday Night Dinner:** Committee resolved that receipts are required for purchases to be reimbursed for Sunday dinner. Mike to advise Avra. MIKE
- 10. White Board:** Committee resolved to purchase a 1.2 X 0.9 m free standing white board as the existing one is a trip hazard. Molly to arrange purchase up to \$150. MOLLY

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 16 December to 18 January was tabled. Moved Molly, seconded Richard, that the incoming and outgoing correspondence be accepted. Carried.

- 11. Russell Island Lessons:** Committee approved for Doug to use the club's training cards at Russell Island. DOUG
- 12. Complaint from Leigh Dominikovich:** Committee formed a sub-committee of Ann, Robina and Doug to investigate the complaint. Doug to seek to arrange a meeting with all parties on Thursday 23 January. DOUG

- 13. Resignation of David Earnshaw as Director:** Committee noted David's resignation after 15 years as director. Committee to write him a thank you letter. DOUG
- 14. Termite Treatment:** Mike to engage ExtraClean for the annual termite treatment. MIKE
- 15. Monica Green Resignation:** Committee resolved to refund the 2020 dues to Monica as she has resigned from the club due to ill health. MAX

**TREASURER'S REPORT:** Max presented the attached reports, for December and the twelve months to 31 December, and provided explanations. Moved by Max, seconded by Robina, that the reports be accepted. Carried.

- 16. Budget:** Max to prepare 2019 Budget Comparison report and draft 2020 budget. MAX

**DEALERS AND MASTERPOINT SECRETARY REPORT:** In Carradine's absence, Doug tabled Carradine's report (attached). Moved Doug, seconded Molly, that the report be received. Carried.

**EDUCATION REPORT:** Nil

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present.

**MAINTENANCE:** The committee is not aware of any maintenance issues at present.

**NEW MEMBERS:** Nil

**GENERAL BUSINESS:**

- 17. Wednesday Night Director:** Mike reported on a complaint from a member that Avra had sent home a new member on 18 December because there was no partner for him. Mike gave the circumstances of the incident. Committee was very disappointed at the member being refused a game. Committee resolved to send Avra a letter reminding her to ensure all members play even if she has to sit out the session. DOUG
- 18. QBA Fire Relief Appeal:** Max reported that an appeal was made on Monday 6 January for the QBA Fire Relief. Donations of \$400.50 were given, and there was \$337 in table fees and \$63 in raffle proceeds. Committee resolved to forward \$800 the QBA appeal. MAX
- 19. Table Language:** Richard reported an instance where two members were talking in a foreign language during a play. Mike to make announcement reminding players that this was not allowed. MIKE
- 20. Annual General Meeting:** Doug advised that the AGM was planned for Saturday 7 March 2020. Committee nominations would open 1 February and close 21 February. DOUG

**NEXT MEETING:** To be held Monday 10 February 2020 at 9:30 am.

**CLOSE:** There being no further business, the meeting was closed at 10.25 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....*10 Feb 2020*.....