

REDLAND BRIDGE CLUB INC
PROVISIONAL MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 22 JUNE, 2020

OPENED: At 9.30 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Robina Cooper, Robyn Kesur, Max Latimer, Donna Noble, Molly O'Donohue, Richard Peacock, Doug Sands.

APOLOGIES: Di Elliott, Glenda Lock

MINUTES OF PREVIOUS MEETING held on 16 March, 2020: Moved Robina, seconded Max, that the minutes of the previous meeting as emailed on 2 April are a correct record. Carried.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 1. Table Fee Payment by Square Eftpos:** The Square application has been approved. Donna agreed to progress this and to enquire about any possible rebate. She will obtain details from Ann Shotter and purchase the reader and a tablet. DONNA
Doug to finalise the procedure. DOUG
- 2. ABF Facebook Marketing:** Doug has submitted an application to ABF. Molly has tried to update the old Facebook page. Molly to arrange a Facebook Advertising Campaign and Landing Page. MOLLY
- 3. Joan Butts Workshops:** Workshops for this year have been cancelled
- 4. Joan Butts Train the Trainer Workshop:** Workshop likely to be cancelled.
- 5. Congress Caterer:** Glenda and Molly to make arrangements for a new caterer. GLENDA/MOLLY
- 6. Termite Inspection & Pest Treatment:** These were carried out on Wednesday 8 April. The technician reported termite nests in the trees in the circular garden but none in the building.
- 7. Budget:** Max to prepare a draft 2020 budget. MAX
- 8. Toilet Wall Repairs:** Holes in the walls due to installation of new toilet roll holders to be repaired. Mike to ask John Florence. MIKE
- 9. Coronavirus Pandemic:** Committee noted the decision made after the last meeting that the club would close from Wednesday 18 March.
- 10. Cleaning Contractor:** There had been several reports of poor quality cleaning. Mike and Molly to arrange an inspection with the manager of ExtraClean. MIKE/MOLLY
- 11. Garden Maintenance:** Molly to obtain quotes for routine weeding/spraying of the gardens, as well as new plantings and a mulch upgrade. MOLLY

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 15 March to 18 June was tabled. Moved Molly, seconded Richard, that the incoming and outgoing correspondence be accepted. Carried.

- 12. Monica Green's Death:** Committee noted that Donna had arranged a \$50 donation to Myeloma Australia in lieu of flowers.

TREASURER'S REPORT: No report

DEALERS' AND MASTERPOINT SECRETARY'S REPORT: No report

EDUCATION REPORT:

13. Beginners' Class: Doug advised that a new Beginners' Class would commence in July. DOUG

DIRECTORS' REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present, other than COVID-19.

MAINTENANCE:

14. Actions Taken: Doug reported that Robyn had cleaned the fridges and Greg Nolan had sprayed the weeds. NOTE

NEW MEMBERS: Moved Robina, seconded Max, that the application for membership from Myles Hourn be approved. Carried

GENERAL BUSINESS:

15. COVID-19: Committee discussed the draft COVID-19 Safety Plan. Moved by Molly and seconded by Richard that the plan be approved. Carried. Committee also discussed the list of Actions required prior to re-opening. (Attached) Committee resolved to resume clubhouse play sessions in accordance with the draft plan on Wednesday 15 July and initially offer sessions on Monday, Wednesday and Friday. Doug to lodge the plan with Redland City Council. DOUG

16. 2021 Congress Dates: Molly advised that she had lodged the following dates with QBA for next year's congresses: 11 April, 18 July, 19 September and 6 December. Committee approved these dates.

17. BBO Report: Doug reported that our club is running two Bridge Base on Line (BBO) sessions each week on Wednesday and Sunday in conjunction with Sunnybank club. About 40 players join these sessions, of which about half are from Redland club. New club member Colin Gorton was key to setting this up. Committee resolved to continue these sessions when clubhouse play resumes.

18. Judi Hutchinson's Husband's Death: Committee noted that Donna had sent \$60 of flowers to Judi from the club.

19. Reprinting Club Rules: Doug tabled three quotes for re-printing the club Constitution and By-Laws with 100 copies: Exact Print \$374, Bayside Print \$365 and Snap Print \$325. Committee approved the Snap quote with colour photo on the cover. DOUG

20. Facebook: Donna to look at how we might be able to use Facebook to communicate between members. DONNA

21. Kitchen Hot Water: Mike to arrange for an electrician to repair the kitchen HWS. MIKE

22. Di Elliott's Resignation: Committee noted Di's resignation from the committee due to health reasons. Doug to ask Colin Gorton if he is interested in joining the committee. DOUG

23. Member Birthdays: Robina reported that several club members have celebrated their 80th or 90th birthday since the shutdown. Robina offered to send them each a card. ROBINA

24. Flowers: Committee discussed whether flowers could be sent to members who have a major operation. Committee resolved to continue with the current procedure of flowers for bereavement and cards for operations.

25. Margaret Wienk: Mike reported that Margaret was planning to move to New Zealand. Mike to find out the date so that we could arrange a suitable acknowledgement of her many years of service to the club. MIKE

26. Congress Convenor: Molly advised that she would be standing down as Congress Convenor in 2021. RE-LIST

NEXT MEETING: To be held Monday 13 July 2020 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 11.25 am.

Confirmed: Chairman:.....*M. Souter*..... Date.....*13 July 2020*.....