

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 8 FEBRUARY 2021

OPENED: At 9.40 am Mike declared that all available were present and opened the meeting.

PRESENT: Mike Souter (Chairman), Robina Cooper, Max Latimer, Molly O'Donohue, Gill Ross, Doug Sands

APOLOGIES: Glenda Lock, Donna Noble

MINUTES OF PREVIOUS MEETING held on 18 January, 2021: Moved Max, seconded Gill, that the minutes of the previous meeting are a correct record. Carried.

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

1. **Procedure for Handling Table Fees:** Doug to re-draft the procedure. DOUG
2. **Reprinting Club Rules:** The order has been placed with Snap Printing for 100 copies with colour photo on the cover. Five proofs have been reviewed. Awaiting delivery. DOUG
3. **Debit Card:** Availability of a debit card to be further considered. RE-LIST
4. **Pest Control:** Mike has contacted Bob Gunn and arranged the annual termite inspection and pest control treatment for 6 April.
5. **Auditing of Financial Records:** Max has contacted Robins to carry out the audit of the 2020 financial records. Max to check that they can complete it in time for the AGM. MAX
6. **Mould in Clubhouse:** Committee reviewed the treatment quotes from Mould Men, Electrodry, Mould Cleaning Australia (MCA) and Extraclean. (see attached summary) Doug to check some details of the MCA quote. If these are satisfactory, it was moved by Max and seconded by Gill, that the MCA quote for \$3775, including carpet cleaning and fogging be accepted. Carried. DOUG
Doug to arrange the purchase of a dehumidifier for up to \$900. DOUG
Max to check with Blue Air that the Gelair Tea Tree Oil blocks are compatible with our air-con system. MAX
If these are confirmed as satisfactory, it was moved by Robina and seconded by Gill that the Gelair blocks be installed in the air-con system to eradicate mould. Carried. DOUG
7. **Broken Garden Seat:** Molly to ask ProCut to remove the garden seat which was demolished by a falling branch. MOLLY
8. **Charity Day:** Committee noted that members donated \$110 to Zephyr Education Inc in addition to the Club's donation of \$500.
9. **Gutter Cleaning:** Cleaning of the gutters and solar panels has been ordered.
10. **2021 Membership Booklet:** Max advised that Deborah Thomas does not wish to sponsor the booklet this year. Doug advised that K M Smith Funeral Directors has offered \$200. Doug to get a quote for 300 and 350 books. DOUG
11. **Air Conditioning System Replacement:** Committee noted that only three of the four compressors are currently working. Committee considered the quotes to replace the system but decided to defer replacement at this stage. Doug to talk to Council about the lease renewal in 2022. DOUG

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 17 January to 7 February was tabled. Moved Doug, seconded Molly, that the incoming and outgoing correspondence be accepted. Carried

TREASURER'S REPORT: Max tabled the attached financial report for January. Moved Max, seconded Robina, that the report be received. Carried.

COMMITTEE STATEMENTS: Moved Gill, seconded Max and carried, that the following resolutions be approved; there have been no significant changes to the club's activities in 2020; the club's 2020 financial performance is accurately presented in the financial reports; and there are reasonable grounds to believe that the club will be able to pay its debts as and when they fall due.

DEALERS' AND MASTERPOINT SECRETARY'S REPORT: No report

EDUCATION REPORT: No report

DIRECTORS' REPORT: No report

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present, other than items 6, 7 and 14 listed in these minutes

MAINTENANCE: The committee is not aware of any maintenance issues at present other than:

- 12. Hygiene Systems:** Committee approved renewal of contract to include air freshener servicing. Doug to sign and return agreement. DOUG
- 13. Cleaning of Washrooms:** Doug reported that some complaints have been received about the cleaning of the basins and benches in the washrooms. Mike to talk to ExtraClean. MIKE

NEW MEMBERS: Nil this month

GENERAL BUSINESS:

- 14. Session Size:** Committee resolved to accept current QBA COVID-19 advice and resume playing with 28 tables as soon as the mould treatments have been done. Face masks will not be required both while playing and while not playing. Doug to revise the club's COVID-19 Safety Plan. DOUG
- 15. Congresses:** Committee resolved to resume congresses in accordance with our 2021 calendar. No catering is to be provided other than tea/coffee/cold water. Molly agreed to continue as Congress Convenor. Molly to check availability of directors. MOLLY
- 16. Marie Currell Competition:** Committee approved the suggestion from the directors that the Marie Currell Novice competition be re-scheduled to a single day on Tuesday 11 May, with Monday 10 May becoming a Red Point day. DOUG
- 17. Flowers for Lynne Fisher:** Committee endorsed the email decision to send flowers to Lynne Fisher whose husband passed recently. Thanks Robina.
- 18. Wednesday Night Sessions:** Mike reported that a number of members had requested the resumption of Wednesday night sessions. Moved Molly, seconded Gill, and carried that Wednesday night sessions resume on 10 February. Mike to arrange a director, door supervisors to check temperatures and members to sanitize the toilets and all touch points. MIKE
- 19. Key Recovery:** Mike to recover front door keys from those members who no longer need them. MIKE
- 20. Annual General Meeting:** Doug proposed that the club provide pre-packaged sandwiches and soft drinks to members for lunch after the AGM on Saturday 6 March. Committee approved packages for \$6.90 each, similar to the Christmas ones, from the Do Drop In Deli. DOUG
All to encourage suitable members to nominate for the committee. ALL

NEXT MEETING: To be held Monday 15 March 2021 at 9:00 am.

CLOSE: There being no further business, the meeting was closed at 11.00 am.

Confirmed: Chairman:..... *Doug Sands* Date..... *15 March 2021*