

**REDLAND BRIDGE CLUB INC**  
**MINUTES OF COMMITTEE OF MANAGEMENT MEETING**  
**MONDAY 9 JULY, 2018**

**OPENED:** At 9.30 am Mike declared that a quorum was present and opened the meeting.

**PRESENT:** Mike Souter (Chairman), Neil Casey, Daniel Chua, Pauline Curtis, Paul Elkington, Carradine Lucas, Molly O'Donohue, Doug Sands, Ann Shotter

**APOLOGIES:** Chris Mayfield

**MINUTES OF PREVIOUS MEETING held on 18 June, 2018:** Moved Molly, seconded Neil, and carried that the Minutes of the previous meeting as emailed on 19 June 2018 are a correct record of the meeting.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES**

1. **Defibrillator:** Committee previously decided that CPR training as well AED training is required. Molly has obtained three updated quotes and is preparing the grant application to Redland City Council (RCC). MOLLY
2. **Application for Restricted Liquor Permit:** Application has been lodged with the Office of Liquor & Gaming Regulation (OLGR). Doug to submit four further pieces of documentation to OLGR. DOUG
3. **Television/Projector Setup:** Mike to arrange with Darryl Lock to replace the bulb in projector and get it working for television connection. MIKE
4. **Electricity Review:** Committee previously decided to arrange a review of our electricity consumption before making a decision on the fluorescent light replacement with LEDs. Doug to obtain two quotes from electrical consultants. DOUG
5. **Bikeway Signage:** Council has agreed to improve the safety at the bikeway crossing. Mike to give regular reminders in the notices for members to take care when approaching the crossing. MIKE
6. **Cancer Council Biggest Morning Tea:** Committee thanked Ann for organising a great afternoon tea on Monday 25 June for the Cancer Council fundraiser. Total income for the day was \$986.75 less about \$80 for food. Committee resolved to round-up the donation to \$1000 NEIL
7. **Ron Klinger Workshop:** With 22 registrants so far, Committee decided to proceed with Ron's "Forcing / Non Forcing and Reverses" workshop on Tuesday 17 July at 2:00 pm. MOLLY
8. **Complaint Procedure:** The Committee has no further comments on the draft. Doug to finalise procedure and advise George Gibson. DOUG
9. **Prepaid Game Coupons:** Daniel reported that Surfers Paradise club has financial management problems with their coupons. Committee decided not to introduce prepaid game coupons. Ann to investigate how an electronic system might work for table fees. ANN

All other items from the previous minutes have been actioned.

**CORRESPONDENCE:** The attached list of correspondence from 18 June to 9 July was presented. Moved Molly, seconded Carradine, and carried that the incoming and outgoing correspondence be received. Doug reported that a state government levy is to be introduced on 1 January 2019 and this will approximately double our waste disposal costs.

**TREASURER'S REPORT:** Neil presented the attached report and provided explanations. Acceptance of the report was moved by Neil, seconded by Pauline, and carried.

**DIRECTORS' REPORT:** No report.

**DEALERS AND MASTERPOINT SECRETARY REPORT:** Moved Carradine, seconded Neil, and carried that the attached report be received. No actions required.

**CONGRESS REPORT:** Molly presented her report on the Novice and Restricted Pairs congress held on 8 July. Profit was \$1180. Moved Molly, seconded Neil, and carried that the report be received. Committee thanked Molly and her team of helpers for organising a great day.

**EDUCATION REPORT:** Doug advised that six people had so far registered for the next Beginners' course starting on Tuesday 24 July at 2:00 pm and running for six weeks. Daniel advised that some of the supervised play group are planning to attend again.

**WORKPLACE HEALTH AND SAFETY:** The committee is not aware of any workplace health or safety issues at present.

Doug presented the **annual fire safety report**. Moved by Doug, seconded by Molly, and carried that the report be received. No actions required.

Annual review of **Fire and Evacuation Plan**. Moved Doug, seconded by Carradine, and carried that the revised Plan be approved. Mike signed the letters to Qld Fire Services and Redland City Council with our annual fire safety compliance statement.

**MAINTENANCE:** The committee is not aware of any maintenance issues at present other than:

**10. Water Cooler and Auto Boil Heaters:** Mike to arrange a service on both items. MIKE

**NEW MEMBERS:** Nil this month.

**GENERAL BUSINESS:**

**11. Raffle Prizes:** Committee resolved that raffle prize wines be at least \$10 in value, unless on special. Prizes to be offered as follows: if ticket sales less than \$25 – 1 prize; \$25 to \$45 – 2 prizes; \$45 to \$60 – 3 prizes; \$60 to \$75 – 4 prizes; and over \$75 – 5 prizes. MIKE

**12. Second Non Partner Session:** Committee decided to trial a second session where players do not need to bring a partner. Mike to discuss with the directors about a non-playing director and to seek to find a suitable playing reserve. MIKE

**13. Sunday Bridge Dinner:** Committee decided that the club is not to supply wine for Sunday dinners to align with the practice on Wednesdays and Saturdays. Mike to advise Avra. MIKE

**14. Working Bee:** Doug reported that a member had suggested the need for a working bee. Doug to circulate to committee members our cleaner's scope of work for consideration. DOUG

**15. Oven Clean:** Molly advised that our cleaner had agreed to clean the oven and to try to replace the interior light. MOLLY

**16. Toilet Bins:** Carradine to get plastic liners for the personal waste bins in the ladies and purchase a bin for the mens. CARRADINE  
Molly to ask our cleaner to empty these bins three times per week. MOLLY

**17. Red Point Competitions:** Committee discussed the late request to change a board result from the Doris Kerr competition. The club rules allow seven days for normal sessions. Committee agreed that the directors discuss this with Ros Putland with a view to changing it to 30 minutes for Red Point competitions. MIKE

**18. Red Point Results:** Committee resolved that an article be placed in the Trumpit requesting members to stay after a Red Point events to check the results before they leave the clubhouse and to acknowledge the winners.

PAULINE

**19. Championship Pairs:** Committee agreed to the engagement of Trevor Strickland as director for the Club Championship Pairs at a cost pf \$120.

MOLLY

**NEXT MEETING:** To be held Monday 13 August 2018 at 9:30 am.

**CLOSE:** There being no further business, the meeting was closed at 10.55 am.

Confirmed: Chairman:.....Mick Souter..... Date...13 August 2018.....