

REDLAND BRIDGE CLUB INC
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 9 SEPTEMBER, 2019

OPENED: At 9.30 am Molly declared that all available were present and opened the meeting.

PRESENT: Molly O'Donohue (Chairperson), Robina Cooper, Max Latimer, Glenda Lock, Carradine Lucas, Richard Peacock, Doug Sands, Ann Shotter (by conference call)

APOLOGIES: Di Elliott, Mike Souter

MINUTES OF PREVIOUS MEETING held on 12 August, 2019: Moved Carradine, seconded Richard, that the minutes of the previous meeting as emailed on 14 August are a correct record.
Carried

BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 1. Table Fee Payment by Square:** Ann reported that a club in Sydney is using Square. Ann to finalise paperwork and proceed with purchase of the system. ANN
Doug to finalise the procedure. DOUG
- 2. Joan Butts' Training:** Molly advised that Joan Butts has confirmed that the workshop on pre-empts will be held on Tuesday 1 October. Molly has arranged advertising and registration form. MOLLY
- 3. Bridgemates:** Molly has lodged a State Govt grant application for new Bridgemates. Cost is about \$7000. Awaiting response. RE-LIST
- 4. Carpet Cleaning:** Cleaning was done on 7 September.
- 5. NBN Connection:** Telstra has advised that the NBN connection will take place on Tuesday 17 September. Molly to advise Darryl Lock and Bruce Johnman. MOLLY
- 6. Carpark Gravel:** Doug has reported the excess gravel on the bitumen carpark to Council. Awaiting a Council inspection. RE-LIST
- 7. Donation from James & Heather Pollock:** The club has received a \$500 donation for new Bridge teaching books. Librarian Cathy Mathieson has updated the inventory of existing library books and has prepared a list of suggested books to purchase. Molly to discuss with Cathy, to arrange purchase and to arrange for donation acknowledgement slips to be placed in donated books. MOLLY
- 8. ABF Facebook Marketing:** Ann reported on the ABF Facebook marketing proposal. The ABF will sponsor the cost on a 1:1 basis with the club, up to a maximum of \$500. Committee accepted Ann's recommendation to proceed. ANN/DOUG
- 9. Air Conditioning:** Blue Air & Electrical has quoted a price of \$380 per quarter and has been booked for a service on Monday 16 September. Doug to discuss with them. Mike has cancelled the contract with Seal. A second quote for future work from another contractor is required. DOUG
- 10. Melbourne Cup Party:** The caterer has been booked for 5 November. Molly will be away until just a few days before the party, but she will arrange for Mike to sell the tickets and for Di to liaise with the caterer regarding numbers. Play will start at 9:00 am. MOLLY

All other items from the previous minutes have been actioned.

CORRESPONDENCE: The attached list of correspondence from 9 August to 5 September was tabled. Moved Doug, seconded Robina, that the incoming and outgoing correspondence be accepted. Carried

TREASURER'S REPORT: Max presented the attached report and provided explanations. Moved by Max, seconded by Richard, that the report be accepted. Carried

DEALERS AND MASTERPOINT SECRETARY REPORT: No report

EDUCATION REPORT: Committee noted that the next Beginners' Class will be an evening class and will start on 15 October.

11. Advertising: Doug to enquire about prices to advertise the class in the Redland City Bulletin. DOUG

DIRECTORS' REPORT: The minutes of the Directors' meeting held on 19 August (attached) were tabled. The committee arranged for reminders on table etiquette to be put on the tables on 19 August.

12. Director Training: The directors' proposal to run dummy special event movements on regular session days is acceptable for pair's events, but not team's events. DOUG

WORKPLACE HEALTH AND SAFETY: The committee is not aware of any workplace health or safety issues at present.

MAINTENANCE: The committee is not aware of any maintenance issues at present except for:

13. Cleaning of the Gutters: Doug to arrange for leaves to be cleaned out of the gutters. DOUG

NEW MEMBERS: Moved by Robina, seconded by Glenda, and carried that the application for membership from Susan Fitzgerald be approved. Carried

GENERAL BUSINESS:

14. Temp Banker: Molly offered to be banker while Richard is away from 14 September to 14 October. MOLLY

15. Rubbish Bin: Robina reported on the need for a bin for sanitary items in the ladies washroom. Carradine offered to check out what is required. CARRADINE

16. Emails to President: Doug advised of a problem with Mike getting copies of emails. Doug to discuss with Mike. DOUG

17. Cleaning of Solar Panels: Doug to get prices for cleaning of the solar panels. DOUG

NEXT MEETING: To be held Monday 14 October 2019 at 9:30 am.

CLOSE: There being no further business, the meeting was closed at 11.00 am.

Confirmed: Chairman:.....*M. Souter* ... Date.....*14 October 2019* ...