

REDLAND BRIDGE CLUB (Inc)

MINUTES OF MEETING OF MANAGEMENT COMMITTEE

MONDAY 6 FEBRUARY 2017

OPENED: At 9.00 a.m. Doug declared that a quorum was present and opened the meeting.

PRESENT: Doug Sands (Chairman), Pauline Curtis, Ben Engeman, Carradine Lucas, Peter Neville, Greg Nolan, Molly O'Donohue, Gill Ross, Mike Souter

APOLOGIES: Nil

MINUTES OF PREVIOUS MEETING held 9 January 2017: Moved by Molly, seconded Mike that the Minutes as emailed on 13.1.2017 are a correct record of the meeting. Carried

BUSINESS ARISING FROM MINUTES:

1 Water Supply Pipe: Peter lodged a request with Redland City Council (RCC) on 17 August for RCC to take over responsibility for the water supply pipeline in the common user area on the building side of the meter. Council requested copies of the invoices for repair works and Greg supplied these on 29 October. Peter to follow-up. PETER

2 Constitution and By-Law Review: The following issues have to be considered at the AGM:

- Husband & wife both on committee executive
 - Honorary Life Members cap of 2.5% of membership
 - Entry criteria to RBC Honour Board Events
 - Masterpoint limit for Tuesday session
- DOUG

Refer Items 33, 34, 36 & 37 in General Business

3 Position Descriptions: Review is complete.

4 Tuesday Masterpoint Level: Committee trialled a no Masterpoint cap on Tuesday sessions from September to the end of December. Molly and Pauline have researched statistics on attendances over this period and confirmed there was no significant increase in attendance by members seeking easy Masterpoints. Refer Item 33 in General Business

5 Thank You to Scorers: A special afternoon tea is to be arranged for Monday 27 February to show the club's appreciation to past and present scorers. MOLLY/GILL

6 Membership Subscriptions: Greg reported a good response to the availability of direct debiting. Carradine to arrange to contact the any unpaid members in conjunction with Margaret. CARRADINE

7 Recycling Bin: Molly advised that JJ Richards has issued a credit note for the incorrect charges for the changeover to the recycling bin.

8 Land for Wildlife: Redland City Council has approved us joining the RCC Land for Wildlife program. The program offers up to \$750 of mulch, plants, weedkiller, etc from Council. Ben & Doug met Council officers to discuss details. Work will start after summer. RE-LIST

9 Re-Padding of Chairs: Gill has obtained one quote and has arranged another for the re-padding of some of the chairs. She has also obtained a comparison quote for new chairs. GILL

10 First Aid Training: Doug reported that the survey of members carried out on 9 January to see how many members might be interested in first aid training for club members indicated that 6 out of 97 were interested. Committee resolved to not pursue this further.

11 Cleaning of Bridgemates: Carradine reported Per Jannersten had cleaned our dealing machines on 21 January. Molly offered to clean the Bridgemate cases and remove surplus stickers after checking with Ros Putland. MOLLY

12 Congress Catering Coordinator: Committee to find a member to fill this role. DOUG

13 Data Projector: Mike has discussed with Chris Mayfield and Darryl Lock to identify the benefits of connecting the Compscore computer to the data projector. Mike reported that there were no real benefits in doing this.

14 Charity Day Mon 23 January: Doug reported that \$819 had been donated to the Save the Children Fund's Syrian appeal on 23 January, comprising table fees, raffle proceeds and member donations.

15 Mentoring Day: Molly is arranging a no masterpoints mentoring day on a Tuesday in March. Molly to discuss with the members who regularly attend on Tuesdays. MOLLY

All other actions from the minutes had been completed.

CORRESPONDENCE: The attached list of correspondence was presented by Gill who moved that the correspondence be accepted. Seconded Mike. Carried

BUSINESS ARISING FROM CORRESPONDENCE: Refer Item 34 in General Business

TREASURER'S REPORT: Greg presented the attached report and moved that it be accepted. Seconded Molly. Carried

DIRECTORS' REPORT: Doug tabled a report from the directors' sub-committee from their meeting on 30 January:

16 Table Etiquette: Doug to announce and Pauline to continue to put in the Trumpit reminders about the Club's etiquette requirements. PAULINE/DOUG

17 Monday Grading: Committee would prefer to keep the current format of no formal grading on Mondays and that the members be educated to accept changing seats to balance the sections, by the directors, Doug and the Trumpit. PAULINE/DOUG

18 Director Payment: Committee endorsed the directors' recommendation that where a director gives up an opportunity to play in a Red Point event to direct when an outside director is not available, the director is to be paid the same as an outside director.

Refer also to Item 33 in General Business

DEALERS' & MASTERPOINTS REPORT: Carradine tabled her report. Moved Carradine, seconded Gill and carried that the report be accepted. Business arising:

19 Cards & Dealing Machine: Moved Molly, seconded Mike, and carried that we purchase a new dealing machine for approx. \$4000 and a box of green/yellow cards. CARRADINE

EDUCATION REPORT: No report tabled.

20 Andy Hung Lessons: Molly to discuss with Andy Hung options for training this year; maybe some intermediate and some beginner lessons; try for Tuesday afternoons; no charge to be made for club overheads. MOLLY

21 Teach the Teacher: Committee approved the use of the RBC clubhouse and the provision for a light lunch for a Joan Butts teacher training day in late June. GILL

MAINTENANCE: Doug reported that a tree branch had fallen on a member's car last Saturday.

22 Car Parking: Doug to remind members that parking in the car park is at their own risk. DOUG

23 Tree Check: Ben to contact Redland City Council and request a professional arborist visit the carpark to identify whether other branches appear unsafe. BEN

24 Carpet Thread: Committee discussed various options to repair the pulled thread in the carpet in the south east corner of the clubhouse. Carradine agreed to darn the exposed thread. CARRADINE

25 Painting of Toilet Doors: Mike to arrange for painting of the toilet doors. MIKE

The committee is not aware of any other maintenance issues at this time.

WORKPLACE HEALTH & SAFETY:

The committee is not aware of any unacceptable health or safety risks at the club at this time.

NEW MEMBERS: Moved Carradine, seconded Mike, and carried that the membership application from Yonny Kelly be accepted.

GENERAL BUSINESS:

26 Dress Code: Committee discussed the current dress code requirements and noted some recent complaints about noncompliance. Pauline to place a reminder in the Trumpit. PAULINE

27 Director Table Fees: Committee recognized the great contribution made to the club by the directors and accepted a proposal from Molly that any director who directs at least once a week (main director) shall be exempt from paying table fees for all other sessions in that week.

28 Competition Reserves: Committee accepted a proposal from Molly that table fees be waived for any player asked to fill in for a competition.

29 Purchasing Officers: Doug advised that Kevin and Susan Gilbert will be standing down as Purchasing Officers from the end of February and replacements will be required. RE-LIST

30 Wet Floor Sign: Doug reported that the free-standing “wet floor” sign was missing. Mike to arrange to purchase a new one. MIKE

31 Air Conditioning Cleaning: Doug advised that a member had reported that small spiders had fallen on his head from the air-con vents. Mike to discuss with Dave the Cleaner and the servicing contractor Seal whether the ducts need to be cleaned or sprayed. MIKE

Annual General Meeting:

32 Committee Elections: Gill has displayed posters calling for nominations for committee positions. Gill to advertise that nominations will close on Friday 17 February and will arrange for absentee voting slips to be available to members from Saturday 18 February. GILL

33 Tuesday Petition: A petition signed by 43 Tuesday members was tabled requesting that no changes be made to the Masterpoint limit for Tuesdays. Committee considered the points of view of both members who support lowering of the limit and those who believe that the limit should be removed totally in accordance with the three month trial last year. Moved by Molly, seconded by Mike, and carried unanimously that Bridge Play By-Law 9.2 be deleted. Doug to report this to the AGM. DOUG

34 Change to Constitution Clause 10 Election of Committee Members: Committee considered submissions from committee members and others who had responded to the draft additional sentence. It was moved Pauline, seconded Greg and carried that the following recommendation be made to the AGM: That a new clause 10.8 be added to the constitution “A couple in a personal domestic relationship, eg husband and wife, de-facto couple, siblings, parent and son or daughter may not both nominate for the Committee.”

35 Change to Constitution Clause 15 Sub-Committees: Doug reported that in June 2014, Ed Nixon Training Manager with Volunteering Queensland at a workshop held at the club said that the constitution must be clear that the Committee cannot delegate any of its responsibilities to another person or group. It was moved by Carradine, seconded by Gill and carried that the following recommendation be made to the AGM: That an extra sentence be added to paragraph one of Clause 15 of the constitution “While the Committee may delegate power/s to a sub-committee, all responsibility remains with the committee which shall not delegate any responsibility.”

36 Change to Constitution Clause 17 Classes of Membership: In accordance with the motion carried at the 2016 AGM, moved by Gill, seconded by Greg, and carried that the following recommendation be made to the AGM: That a new clause 17.4.3 be added to the constitution “The number of Honorary Life Members shall not exceed 2.5% of the total club membership.”

37 Entry to Club Events: Carradine advised that the amendment to By-Law 4.3 passed by the Committee on 13 October 2014 was ambiguous. Moved by Carradine, seconded by Gill, and carried that Clause 4.3 be replaced with: “Entry to Honour Board Events will be open to all Home Club Members of RBC, and to any Associate Members of RBC who have played at RBC at least six (6) times in the twelve months prior to the event.”

38 Session Starting Times: Gill reported that a Notice of Motion has been received for the AGM that the Monday session time be changed to 12:30 pm.

39 Table Sit Outs: Gill reported that a Notice of Motion has been received for the AGM that specifies whether there is a North/South or an East/West sit-out as determined by the number of tables occupied.

40 Nomination for Honorary Life Membership: Gill advised that a nomination for Keith Ormerod to be approved as Honorary Life Member at the AGM has been received from Judith Corney. Moved by Mike, seconded Peter and carried unanimously that this nomination be recommended to the members at the AGM.

Doug & Gill to arrange for Items 33 to 40 above to be included in the AGM agenda. DOUG/GILL

Doug recognised the committee members who have advised that they will not be nominating for the 2017 committee, namely Carradine, Greg and Peter, and thanked them for their individual contributions to the club while serving on the committee.

NEXT MEETING: Monday 13 March 2017 at 9.30a.m.

CLOSE: There being no further business, the meeting was closed at 10:50 a.m.

Confirmed:

Chairman:...Doug Sands.....Date:...13 March 2017.....