

REDLAND BRIDGE CLUB (Inc)

MINUTES OF MEETING OF MANAGEMENT COMMITTEE

MONDAY 12 DECEMBER 2016

OPENED: 9.35 a.m.

PRESENT: Doug Sands (Chairman), Pauline Curtis, Ben Engeman, Peter Neville, Greg Nolan,
Gill Ross, Mike Souter

APOLOGIES: Carradine Lucas, Molly O'Donohue

MINUTES OF PREVIOUS MEETING held 21 November 2016: Moved by Ben, seconded Gill that the Minutes as emailed on 22.11.2016 are a correct record of the meeting. Carried

BUSINESS ARISING FROM MINUTES:

1 Water Supply Pipe: Peter has lodged a request with Redland City Council (RCC) for RCC to take over responsibility for the water supply pipeline in the common user area on the building side of the meter. Council requested copies of the invoices for repair works and Greg has supplied. RE-LIST

2 Constitution and By-Law Review: The following issues have to be revised:

- Husband & wife on committee executive
- Honorary Life Members cap of 2.5% of membership
- Entry criteria to RBC Honour Board Events
- Masterpoint limit for Tuesday session RE-LIST

3 Position Descriptions: Review is continuing. DOUG

4 Tuesday Masterpoint Level: Committee is monitoring the trial of no Masterpoint cap for Tuesday sessions until the end of December. RE-LIST

5 Thank You to Scorers: Committee to arrange an afternoon tea on a Monday to show the club's appreciation to past and present scorers. A date is to be set for early 2017, possibly February. RE-LIST

6 Workplace Health and Safety: The external audit carried out on hazards and risks in and around the clubhouse has been completed and the report contained two moderate hazards and two minor hazards:

- The trip hazard on the back path has been highlighted
- A new door with a sight window is to be installed in the men's washroom MIKE
- A sign has been placed on the external switchboard enclosure
- Fallen vegetation has been removed from the east side of the building

7 Membership Subscriptions: Gill has issued the membership renewal notices and Doug has announced the availability of the locked box at the foyer. Greg asked Doug to announce that members doing an internet payment must include their name. DOUG

8 Recycling Bin: The recycling bin has been implemented and is being well supported by the members. Mike advised that a chain cannot be used to secure the open lid on the external bin. It was suggested that two people are required to use the bin so that one can hold the lid. Greg to discuss high invoices with Molly when she returns. GREG

9 Purchase of Defibrillator: Committee has resolved to NOT purchase a defibrillator. Doug advised that the directors support this decision.

10 Nationwide Pairs: Mike reported that there appears little interest for this event from members.

11 Christmas Party: Committee recorded its appreciation to Gill and Pauline for organising a very enjoyable Christmas party on Saturday. Suggestions for next year are: start Bridge at 1:30 pm and start the dinner at 6:00 pm, request the caterer to supply three staff or have a cold meat menu, define the number of tables and provide one bottle of champagne for each table. NOTED

12 2017 Club Calendar: Doug advised that Ros has printed paper copies of the calendar for members and that Chris has placed it on the website.

13 Tea Cups: Mike to arrange to purchase an extra 3 dozen similar tea cups. MIKE

14 Land for Wildlife: Ben has contacted Redland City Council and enquired about joining the RCC Land for Wildlife program. Council officers have inspected the property and will contact the other three south Pinklands clubs about a joint program. RE-LIST

15 Padding of Chairs: Gill has arranged two quotes for the re-padding of some of the chairs. GILL
Mike to obtain comparison quotes for new chairs. MIKE

16 First Aid Training: Doug to arrange a survey of members on a Monday to see how many might be interested if the club was to arrange first aid training for club members. DOUG

All other actions had been completed.

CORRESPONDENCE: The attached list of correspondence was presented by Gill who moved that the correspondence be accepted. Seconded Ben. Carried

BUSINESS ARISING FROM CORRESPONDENCE:

17 Brisbane Zone Trophy: Letter from Julie Jeffries proposed that the Brisbane Zone trophy be called the Marion Cooke Trophy. Gill has replied that RBC supports this proposal.

18 Cleaning of Bridgemates: Letter from Per Jannersten offering to clean our Bridgemates on 21 January, presumably at a cost. Doug to check with Darryl Lock. DOUG

TREASURER'S REPORT: Greg presented the attached report who moved that it be accepted. Seconded Pauline. Carried

DIRECTORS' REPORT: Committee reviewed the notes of the directors' meeting held on 21 November. No actions required.

DEALERS' & MASTERPOINTS REPORT: No report as Carradine is on holidays.

EDUCATION REPORT: No report as Molly is on holidays.

REPORT ON CONGRESS HELD 4 DECEMBER: Gill presented a report from Marianne Ross on the recent congress (copy attached). The event made a profit of \$1009. The committee recorded its appreciation to Marianne for her fine organising of the congress, as well as to Ros Putland, Joy Welsford, Liz Engeman and many others who contributed to the success of the event.

MAINTENANCE: The Committee is not aware of any maintenance issues at this time.

WORKPLACE HEALTH & SAFETY: The Committee is not aware of any unacceptable health or safety risks at the club at this time.

NEW MEMBERS: None proposed

GENERAL BUSINESS:

19 Name Badges: Greg advised that the cost of name badges is \$10 each plus postage. Committee resolved that the club pay for the cost of the postage.

20 Congress Caterer: Doug advised that Joy Welsford has resigned from this position. Committee to consider a replacement. RE-LIST

21 Australia Day: Committee resolved that the Australia Day party be held on the morning of Thursday 26 January. RE-LIST

22 Solar Panel Cleaning: Committee decided to not clean the solar panels at this time due to the recent heavy rains.

23 Data Projector: Mike reported that Chris Mayfield had asked whether the projector could be upgraded to link into the computer. Mike to provide a report on cost options and proposed benefits. MIKE

NEXT MEETING: Monday 9 January 2017 at 9.30a.m.

CLOSE: There being no further business, the meeting closed at 10:40 a.m.

Confirmed:

Chairman:.....Doug Sands.....Date:....9 January 2017....