

# **REDLAND BRIDGE CLUB INC**

## **VOTING BY-LAWS – 2013**

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### **VOTING PROCEDURES AT GENERAL MEETINGS**

#### **1. SECRET VOTING**

In accordance with the Club Rules, secret written voting shall be used for election of members of the Management Committee and whenever called for by resolution at a General Meeting. Absentee voting is also permitted under the Club rules, but not for "Special Resolutions" (restricted by State Act). This means that secret absentee voting can apply to election of members of the Management Committee at AGM's

- 1.1. The principle to be followed is that as long as a member's intention is unambiguous, his/her vote shall be valid irrespective of whether numerals, crosses or ticks or circles are used. However a mixture of different types of marks will render the vote invalid. Numerals are all treated as "ones", as long as the number of numerals does not exceed the vacancies.
- 1.2. The voter may select up to the number of vacant positions on the ballot paper, but no more, and mark these accordingly. If more than the number of vacancies are marked, or no candidates are marked, the vote shall be invalid.
- 1.3. Where a candidate is standing for more than one position, when marking the voting slip, an absentee voter is to assume a candidate has been unsuccessful at the other positions, and mark the slip accordingly.

#### **2. ABSENTEE VOTING**

An absentee voter must apply to the Secretary in advance for a voting Slip, which must be signed by the Secretary in ink (not black or blue) before giving to the voter, or giving to another member to pass on to the absentee voter. The absentee voter must make his/her own arrangements to return the slip to the Secretary before the AGM.

- 2.1. The Secretary must record the issuing of the absentee vote, and check on the day of the AGM that if the absentee voter does actually attend, he/she is not given another voting slip. This can be done by giving a list of absentee voters to the attendance clerks at the door on the day.
- 2.2. Absentee voting slips received in advance of the day of the AGM should be held securely, and left unopened.

#### **3. VOTING AT GENERAL MEETINGS**

On the day of a General Meeting where a vote is to be conducted, each eligible member attending the meeting shall be given a voting slip/s on registering with the attendance clerk/s. These slips must have the Secretary's or authorized officer's initials on them in ink (not black or blue). This may be done in advance. The number of slips issued should be recorded.

- 3.1. There should be a returning officer and a separate Scrutineer at each counting table. There may be more than one counting table. The number of returned voting slips should be recorded and must not be more than the number issued.
- 3.2. The number of absentee votes received by the Secretary can be counted and reconciled against the members attending the meeting in advance of opening of the General meeting but are to remain unopened until the counting of all votes has begun.
- 3.3. Where a candidate has been successful for a previous position, his/her name is to be ignored on the ballot paper. In the case of an absentee vote, any marks for this candidate are to be ignored. If only one candidate has been marked, and this candidate has been successful previously, this will mean that the vote is invalid.

#### 4. VOTER'S ANONYMITY

All reasonable attempts must be made to maintain a voter's anonymity. The manner of voting of any member must not be identifiable.

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