

REDLANDS BRIDGE CLUB (Inc.)
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
MONDAY 4 September 2017

OPENED: At 9.32 am. Doug declared that a quorum was present and opened the meeting.

PRESENT: Doug Sands (Chairman), Neil Casey , Mike Souter, Molly O'Donohue, Ben Engeman, Barbara Flynn, Pauline Curtis, Judi Hutchinson, Carradine Lucas, Paul Elkington

MINUTES OF PREVIOUS MEETING held on 14 August, 2017: Moved by Pauline, seconded by Mike that the Minutes printed for committee members are a correct record of the meeting.
Carried

BUSINESS ARISING FROM THE MINUTES:

1. **Publication of Revised Club Rules on RBC website:** The revised Club rules and Constitution are yet to be placed on the RBC web site. DOUG
2. **Paper Copies of Amendments:** Molly to arrange for the amendments to the Constitution and By-laws to be printed on A5 sheets for insertion into the printed club rules MOLLY
3. **First Aid Training:** Four persons have gone through the course. Course was not highly recommended by Ben. Defibrillator training was useful. It was moved that the club proceed with investigating all aspects of obtaining a defibrillator, check if one is available from Council and report back to the meeting. MOLLY AND BEN
4. **Dealing Machine:** Carradine to check that the second machine is working before trading in the third machine CARRADINE
5. **2017 Auditor:** The recommendation is to go to the general meeting today. DOUG
6. **Table Covers** Four Panama table tops will be made to see how they wear. MOLLY
7. **Council Lease Matter:** Council meeting notes were accepted by the Committee. The Committee has resolved to apply for a Restricted Liquor Permit as quickly as possible. This will involve some changes to the constitution and some housekeeping matters. Mike moved, Carradine seconded, carried DOUG
8. **New Front Door Key:** New locks have been installed on the front and back doors. New keys are being distributed over the next week. PAUL
9. **Mentors**—Molly to continue as the Club's mentor coordinator. This is to be coordinated with Deirdre and thought given to a replacement for Deirdre MOLLY
10. **Absentee Contact Person**—Bev Tucker's response was noted in which an informal approach will be adopted by Carradine CARRADINE
11. **Thursday Afternoon Bridge Training:** Anne to let us know on the response to the lessons from attendees and committee to decide on the future.
12. **Review of Eddie Santaguilliana Trophy (and other events).** Carradine to review the club events with emphasis on the scheduling, closing dates etc., but the Committee resolved that Eddie Santaguilliana competition be not graded in the future CARRADINE
13. **Honour Board:** Honour Board. Recommended that a new larger board be purchased. Moved by Molly and seconded by Pauline Carried. DOUG
14. **Freezer.** A new freezer is to be purchased BEN
15. **Dishwasher:** Instructions on the use of the problem machine to be issued MOLLY
16. **Job List Melbourne Cup:** This is to be brought to the next meeting JUDI/MOLLY
17. **Melbourne Cup:** Event to start at 9.00 and same prices as last year. PAULINE
18. **Christmas Party:** Same company to be used to cater for the party with volunteers helping to serve if required and Bridge to commence at 1.30 pm MOLLY

19. **LED Lights**

A proposal will be developed by Phil

MOLLY

CORRESPONDENCE: The attached list of correspondence was presented to the meeting. Moved by Neil and seconded by Carradine and carried

TREASURERS REPORT: Neil presented the attached report and moved its acceptance. This was seconded by Pauline and carried.

CONGRESS REPORT: Next congress is on 24 September. Margaret will be a caterer. MOLLY

DEALER'S AND MASTERPOINT REPORT. Carradine verbally reported on the Gold Points from the ABF. The dealing machine is now working correctly. Carradine moved acceptance of the report and Mike seconded. Carried

DIRECTORS REPORT: No report was received

EDUCATION REPORT: Ron Klinger is coming to the club on 12 September. \$20 per head to attend. Club may need to subsidise if numbers are insufficient.

WORKPLACE HEALTH AND SAFETY: Revised Fire and Evacuation Plan was presented to the meeting. Doug moved its acceptance and Barbara seconded. Carried

Annual Fire Safety Report was presented to the meeting. Molly moved its acceptance and Neil seconded. Carried

WHS Risk Management Plan was presented to the meeting. Ben moved its acceptance, Carradine seconded the motion and it was carried.

MAINTENANCE: No Maintenance issues were noted and no WHS issues were noted.

NEW MEMBERS: Lionel and Pauline Williams were nominated as new members. Moved by Neil, seconded by Carradine. Carried

GENERAL BUSINESS:

1. **Eddie Santaguiliana Trophy:** Action noted in Business arising
2. **Mixed Teams:** It was decided to continue in the present format. Moved Mike, seconded Carradine Carried MOLLY
3. **Freezer:** Wednesday evening and Sunday group be asked to moderate their use of the freezers and clean out before congresses. MOLLY
Replacement freezers prices varied. Recommended that a 180 LITRE Westinghouse be purchased at a cost of approx. \$800. Moved Barb, seconded Ben, Carried BEN
4. Allan Gibson to be hired for the Spring Graded Pairs at a total cost of \$240 for the two weeks
5. **Position Descriptions:** Position descriptions were issued by Doug for review.
6. **GRANT PROPOSAL** This will not work so we will not proceed.

Next Meeting: 9 October 2017, 9.30 am

CLOSE: There being no further business, the meeting closed at 10.55 am

Confirmed: Chairman:..... Date.....